

VACANCY ANNOUNCEMENT

Quitman School District
104 East Franklin Street
Quitman, MS 39355
www.quitmanschools.org

The Quitman School District is seeking qualified applicants for the positions of:

Finance Coordinator

DESCRIPTION OF POSITION

Direct and manage the operation of financial and business affairs of the district.

QUALIFICATIONS FOR THE POSITION

- Hold a BS Degree in accounting, business, finance, or business education from an accredited university
- Advanced technical knowledge of school finance, budgeting, and accounting systems
- Working knowledge of data processing systems and financial applications
- Excellent communication skills desired
- Demonstrate, through a leadership role, an ability to work with people
- Minimum three years of school accounting experience preferred
- Within one year of employment, hold a School Business Administrator certification as awarded through the State of Mississippi

APPLICATION:

Persons interested in being considered for employment should submit an online application and resume @ www.quitmanschools.org

-Departments
-Personnel

For additional information, contact:
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