

**Greenville Public School District
Job Description
School Bus Driver**

Title: School Bus Driver

Qualifications:

1. Must be at least 17 years of age, hold a valid driver's license and possess a driver's certificate
2. Must have a minimum of 20/20 vision in each eye or 20/20 in one eye and 20/40 in the other.
3. Must be physically fit to include normal use of arms, hands, and feet.
4. Must have approval by the State Retirement Board after reaching age 65.

Reports To: Director of Transportation

Job Goal: To provide safe, timely, and orderly transportation for all students who live one mile or more from their assigned school.

Missions and Goals

- Works with the Superintendent to articulate and promote the school system's vision of learning and teaching.
- Monitors and evaluates progress toward accomplishment of system goals and objectives.
- Ensures that program plans are consistent with the system's strategic plan
- Organizes daily, monthly, and yearly schedules to facilitate learning and teaching in the schools.

Performance Responsibilities

- Performs pre-trip inspections to include the following:
 - Check oil, water, battery, belts, and tires before starting the engine.
 - Check instrument panel, mirrors, turn signals, and lights.
- Assists in loading, unloading, and evacuation drills (twice yearly).
- Performs the following pupil-related services:
 - Keeps the bus as clean and as comfortable as possible.
 - Requires students to load and unload the bus only when the bus is at rest (not moving).
 - Designates seats when necessary to maintain order or required by the district.
- Assures posting of schedules and rules in the bus for students and substitute drivers.
- Abstains from intoxicants (drugs or alcohol) while operating a bus.
- Is aware of road hazards, objects in the road, curves, and moving vehicles (preventative driving).
- Performs other duties as assigned by the Superintendent, the Deputy Superintendent, the Supervisor, and the Superintendent's designee.

Terms of Employment: Ten, eleven, or twelve months. Salary and work year will be established by the Board.

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Support Services Personnel.