



Mississippi Schools for the Deaf and the Blind

State Superintendent of Education • Carey M. Wright, Ed. D.

Interim Chief Academic Officer • Kim S. Benton, Ed. D.

Superintendent • Jeremy Stinson, Ph.D.

**Position Type:**

Administrator

Date Posted:

05/24/2022

Location:

Mississippi School for the Deaf

Date Available:

07/01/2022

Closing Date:

Until Filled

Job Title: School Principal

Reports To: Superintendent

Major Functions:

- Directs the school's education program for deaf/hard of hearing students assigned to the program to ensure needed services.
- Provides comprehensive professional leadership to staff and students.
- Works to provide individualized education plans to meet the needs of all students and ensure compliance with all state, federal and local requirements.

Minimum Requirements:

- Master's degree or higher in educational leadership/administration/supervision
- 486 Endorsement: Entry Level Administrator
- Three (3) years of professional experience as a teacher, lead teacher, assistant principal, principal or combination therein
- Advanced American Sign Language (ASL) required

Preferred Qualifications:

- 208 Endorsement: Hearing Disability (K-12)
- Demonstrate a deep understanding of the unique challenges associated with educating students who are deaf/hard of hearing

Duties and Responsibilities:

- Creates a sensitive and welcoming school culture for diverse populations of staff and students.
- Leads teachers and staff in developing and supporting a school climate of respect and appreciation for all students, staff and parents and a school culture aligned with the vision, mission and values of the school.
- Sets clear expectations for staff and fairly enforces those expectations.
- Ensures management of student behaviors and disciplinary issues are addressed individually in accordance with the school's policies and procedures and with dignity and respect for all students.
- Evaluates staff members for the purpose of monitoring performance, providing professional growth and achieving overall objectives of the school's curriculum.
- Manages the IEP process including facilitating meetings, training teachers and staff, collaborating with parents/guardians, and complying with federal and state laws/administrative rules and school policies.
- Analyzes, interprets, and uses data to implement continuous school improvement, including student learning.
- Plans and provides professional development for teachers and staff.
- Fiercely protects instructional time in policy and practice.
- Coaches, counsels and disciplines certified and classified staff.
- Ensures learning environment and classroom instruction maximizes student learning.
- Implements policies, procedures and/or processes for the purpose of providing direction and/or complying with state/district mandates.



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- Keeps abreast of and informs the school staff of legislative and/or educational initiatives at the local, state, and national level.
- Enables staff to voice concerns and/or complaints without fear of negative repercussions and actively seeks solutions to those concerns/complaints.
- Seeks staff input in developing long-term goals for the school.
- Recruits, selects, and hires school staff, including teachers and department-based support staff.
- Celebrates students' achievements so that they may receive community recognition and encouragement.
- Creates an accessible climate for parents and ensures that parents receive regular communication from school staff and/or administrators.
- Seeks out community support and fosters collaboration to improve school-wide resources.
- Ensures compliance with local, state and federal laws and regulations.
- Oversees school budget.
- Adheres to the Mississippi Educator Code of Ethics.
- Maintains confidentiality and privacy of all MSDB records.

***The above-listed duties and responsibilities in no way state or imply that these are the only duties to be performed by the employee occupying the position.**

Please email your letter of interest and resume along with 3 references to Ms. Jacquie Russell at hr@msdbk12.org.