



Job Title: Art Teacher

Reports To: Principal

Organization: Tejano Center for Community Concerns

Division: Raul Yzaguirre Schools for Success (RYSS)

Location: District

FLSA Status: Exempt

Emp Employment Status: Full-Time

Work Calendar Status: 10 Months (195 Days)

Salary:

Revised: April 20, 2026

POSITION SUMMARY

Provide instruction to individual students, a class, or groups of students using such methods as oral presentation, demonstration, discussion of homework assignment, answering questions, offering laboratory directions, and games. Plan lessons, including activities such as preparing learning objectives and goals, designing tests or exams, studying material, setting up labs and workstations. Facilitate learning in the classroom (e.g., maintain discipline; encourage participation; consult with parents, school staff, and other care providers to identify and address social or developmental needs.) Evaluate student performance. Maintain records and document student progress (e.g., record grades and absences, provide progress reports.) Perform all duties pertaining to area of assigned content area as required.

EDUCATION AND EXPERIENCE

A minimum of a **Bachelor's degree from an accredited college or university**. Texas Teaching Certification is appropriate for level and/or subject area of assignment.

QUALIFICATIONS Demonstrated proficiency in subject area and curriculum. Knowledge of various routine tasks, duties, and procedures and the ability to follow specific instructions with little or no previous experience. Strong organizational, communication, and interpersonal skills. General knowledge of curriculum and instruction. Ability to instruct students and manage their behavior.

MAJOR RESPONSIBILITIES AND DUTIES

1. Responsible for teaching curriculum as assigned.
2. Establish and maintain efficient classroom management procedures and standards of pupil behavior.
3. Establish a system of student evaluation within the guidelines prescribed in state law or adopted by the charter school district; continually evaluate and record various aspects of students' progress and report to parents as needed and required.
4. Understand and plan lessons leading to subject area objectives and assume the responsibility for written lesson plans for substitutes.



5. Provide a variety of planned learning experiences using a variety of media and methods to motivate students and best utilize available time for instruction.
6. Be available for counseling students and parents before and after school.
7. Perform basic attendance accounting and administrative tasks as required.
8. Assess the accomplishments of the students on a regular basis and provide progress reports as required.
9. Refer students for evaluation by district specialists as required.
10. Take necessary and reasonable precautions to protect students, equipment, materials, and facilities.
11. Assist the administration in implementing all policies and rules governing student life and conduct. Develop reasonable rules of behavior. Maintain order in the classroom in a fair and just manner.
12. Make provisions for being available to the students and to the parents for education-related purposes when required.

Equal Opportunity Statement

Tejano Center for Community Concerns is an Equal Opportunity Employer. The organization does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, or any other protected status in accordance with applicable law.

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by _____ Date _____

Received by _____ Date _____