



THOMASTON BOARD OF EDUCATION
Thomaston, Connecticut

Position Description

JOB TITLE:	Consumer Science Teacher (Grades 7-12)
DEPARTMENT/SCHOOL:	Thomaston High School
REPORTS TO:	Principal

POSITION SUMMARY/PURPOSE

Under the general supervision of the School Principal, to develop and implement instructional programs to promote the awareness of the importance of a positive home and family living environment; to motivate each pupil to acquire competencies, knowledge, and skills relating to child development, consumer education, food consumption and nutrition, home healthcare and safety, and household equipment.

ESSENTIAL PERFORMANCE RESPONSIBILITIES:

- Develops and administers consumer science education curriculum consistent with school district goals and objectives.
- Promotes a classroom environment that is safe and conducive to individualized and small group instruction, and student learning.
- Develops lesson plans and instructional materials and translates lesson plans into learning experiences so as to best utilize the available time for instruction
- Teaches knowledge and skills in one or more of the following subjects to secondary pupils: typing, note-taking, bookkeeping, record-keeping, office procedures, business communications, data processing or basic business principles.
- Prepares appropriate instructional aids and display materials to enhance learning.
- Instructs students and demonstrates skill techniques in the use, care, and safe operation of household equipment and appliances.
- Conducts ongoing assessment of student learning, and modifies instructional methods to fit individual student's needs, including students with special needs.
- Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research, and by maintaining professional relationships with members of the business community.
- Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievement and attendance as required by district procedures and applicable laws.

ESSENTIAL PERFORMANCE RESPONSIBILITIES (continued):

- Encourages parental involvement in students' consumer science education and ensures effective communication with students and parents.
- Maintains current vocational information for students interested in careers in teaching or consumer science.
- Ensures that student conduct conforms with the school's standards and school district policies, and establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
- Coordinates with other professional staff members, especially within grade level, and participates in faculty meetings and committees.
- Selects and requisitions appropriate books, instructional aids and other supplies and equipment and maintains inventory records.

ADDITIONAL DUTIES:

- Performs other related tasks as assigned by the Principal and other central office administrators as designated by the Superintendent.

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

TRAVEL REQUIREMENTS:

- Travels to school district buildings and professional meetings as required

WORK SCHEDULE:

- Standard teacher work schedule as set forth in the Teachers' Unit Contract.

SKILLS, KNOWLEDGE, ABILITIES

- Knowledge of current teaching methods and educational pedagogy, as well as differentiates instruction based upon student learning styles.
- Knowledge of consumer science education curriculum and concepts.
- Knowledge of data information systems, data analysis and the formulation of action plans.
- Knowledge of applicable federal and state laws regarding education and students.
- Ability to use computer network system and software applications as needed.
- Ability to organize and coordinate work.
- Ability to communicate effectively with students and parents.

SKILLS, KNOWLEDGE, ABILITIES (continued):

- Ability to engage in self-evaluation with regard to performance and professional growth.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.

PHYSICAL AND MENTAL DEMANDS/WORK HAZARDS:

- Works in standard office and school building environments.

Note: Also see the Summary of Physical, Sensory and Environmental Requirements Needed to Perform Essential Job Duties for this position.

QUALIFICATIONS PROFILE:

- **Certification/License:**
 - Connecticut State Certification as a Consumer Science (Home Economics) Teacher.
- **Education:**
 - Bachelors from an accredited college or university in education discipline applicable to teaching assignment.
 - Masters Degree preferred.
- **Experience:**
 - Successful prior teaching experience for the appropriate grade level preferred.

DISCLAIMER:

This job description conforms to EEO and ADA requirements. This job description does not constitute an employment agreement or contract between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

FLSA Status: Exempt

Updated: March 2017