Thompson School District
Classified Job Description

Job Title: School Crossing Guard     FINAL
Prepared Date: April 11, 2022
Work Year: 175 days
Department: Transportation
Reports To: Transportation Supervisor/Scheduler -Special Education
Benefits include: Health, dental, and life insurance, PERA retirement, paid time off, extended leave bank, as well as other optional benefit elections.

ABOUT THOMPSON SCHOOL DISTRICT:
The Thompson School District is the 17th largest school district in Colorado, encompassing 362 square miles and serving approximately 15,000 students. The district’s territory includes Loveland and Berthoud, plus sections of Fort Collins, Windsor, Johnstown and unincorporated land in Larimer, Weld and Boulder counties. TSD serves students in Pre-K through 12th grade with thirteen school-based preschool programs, a dedicated preschool building, two K-8 buildings, eighteen elementary schools, five middle schools, five high schools, two charter schools and one career campus. Teachers and administrators collaborate with families and community partners to ensure that students are college, career and community ready. Visit the district website at thompsonschools.org to learn more.

SUMMARY: Maintain the safety of school-age pedestrians at assigned crossing guard sites within the District.

ESSENTIAL DUTIES AND RESPONSIBILITIES: include the following. Other duties may be assigned.
• Assist students in the safe crossing of designated street intersections, while promoting a positive, helpful image to student pedestrians, District personnel and the public.
• Utilize assigned safety equipment and prescribed student pedestrian crossing procedures in proper manner.
• Promptly report any unsafe conditions at assigned post to immediate supervisor. Communicate potential hazards to Loveland Police Department liaison.
• Attend appropriate training sessions/meetings as requested or required by immediate supervisor and/or Loveland Police Department.
• Assist with student pedestrian safety training at designated school sites.
• Perform other duties as assigned.

JOB QUALIFICATIONS:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

KNOWLEDGE, SKILLS, and ABILITY:
• Basic math, writing and communication skills.
• Ability to make logical and rational decisions regarding safety and welfare of students.
SUPERVISION/TECHNICAL RESPONSIBILITY: This job has no supervisory responsibilities. Acts a resource for proper student crossing safety procedures, including training, demonstrating, and answering questions. Work is assigned by Supervisor/Scheduler - Special Education. This position requires application of position knowledge to efficiently anticipate gaps in traffic flow when students may be safely crossed with or without aide of available traffic control devices and follow basic traffic guidelines. Work is guided by Thompson School District policies and procedures. Decision making requires collaboration with teachers, students and co-workers. Supervisor is occasionally involved in decision making.

EDUCATION AND TRAINING: High school diploma or equivalent preferred, or equivalent combination of education and experience.

EXPERIENCE: 0 – 2 years experience in supervision and care of adolescents.

CERTIFICATES, LICENSES, & REGISTRATIONS: None required.

SAFETY TO SELF AND OTHERS:
- In order to safely perform this position, you must familiarize yourself with the safety rules of your job and participate in all safety training provided by your department. You must wear personal protective equipment whenever required, ask for assistance if the task requires more than one person and, if you’re unsure how to perform a task safely, stop and ask your supervisor for instruction before continuing.
- All employees of the District are responsible for maintaining a safe and healthy work place and insuring that safety precautions and practices are followed.
- We expect you to immediately report any unsafe working conditions or safety problems to your supervisor. Until corrective action is taken, be sure that the area or condition is restricted and that cautionary devises, i.e., cones, temporary fencing, floor signs, etc. are in place so that others are not affected or injured.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is frequently is required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; talk or hear. The employee is occasionally required to sit, stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

The physical demands, work environment factors, and mental functions described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EQUAL EMPLOYMENT OPPORTUNITY: Thompson School District shall not discriminate in its employment or hiring practices on the basis of race, ethnicity, religion, sex, sexual orientation, age, marital status or disability. The Superintendent is committed to cultural diversity among district personnel as a means of enriching educational experience. The District shall identify,
solicit, and consider applicants for employment from a broad spectrum of qualified individuals who will contribute to that effort.

NOTE: This job description is not intended to be an exhaustive list of all duties, responsibility, or qualifications associated with the job.