Job Title: Innovation Specialist – K-8
Revised Date: April 2023
Work Year: 185 Days
Reports to: Building Principal

ABOUT THOMPSON SCHOOL DISTRICT:
The Thompson School District is the 17th largest school district in Colorado, encompassing 362 square miles and serving approximately 15,000 students. The district’s territory includes Loveland and Berthoud, plus sections of Fort Collins, Windsor, Johnstown and unincorporated land in Larimer, Weld and Boulder counties. TSD serves students in Pre-K through 12th grade with thirteen school-based preschool programs, a dedicated preschool building, three K-8 buildings, sixteen elementary schools, four middle schools, five high schools, two charter schools and one career campus. Teachers and administrators collaborate with families and community partners to ensure that students are college, career and community ready. Visit the district website at thompsonschools.org to learn more.

SUMMARY: Instruct students across the K-8 school with innovative instructional techniques within the framework of district and state content standards. Support the whole school community with technology integration, Design Thinking, Problem-Based and Personalized learning.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Develop interdisciplinary opportunities that allow students to demonstrate progress towards learning objectives and outcomes using innovative teaching methods, including but not limited to, Technology Integration, Design Thinking, and Problem-Based Learning.
- Prepare and deliver innovative lesson plans and activities based on K-8 content standards that address the needs and interests of the students to develop critical thinking and problem-solving skills.
- Adapt teaching methods and instructional materials to meet the personalized learning needs of students.
- Integrate technologies to engage students in authentic learning experiences.
- Provide a physically and emotionally safe learning environment that is inclusive for all students.
- Respond to and adjust instruction based on student performance.
- Create effective relationships with students, families, and colleagues in order to maximize academic and behavioral growth.
- Support a culture of continued learning, constructive communication, collaboration and leadership within our building.
- Maintain accurate and complete student records as required by law, district policy, and administrative regulations in a timely and confidential manner.
- Provide job-embedded coaching and professional development to classroom teachers to integrate technology and innovation into lesson planning and instructional delivery.
- Provide leadership on the building innovation team and STEAM initiatives.
- Stay current with technologies, innovations, and innovative and personalized learning instructional strategies.
- Develop and foster community and business partnerships to advance the building innovation and STEAM initiatives.
JOB QUALIFICATIONS
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

KNOWLEDGE, SKILLS, AND ABILITY:

- Human relations skills
- Ability to remain current in curricular area and in instructional practices
- Knowledgeable about using technology to support instruction and enhance student learning
- Organizational, analytical, and strong communication skills are required.
- Working knowledge of student management and assessment systems.
- Experience with interpreting, reporting and applying screening and progress monitoring data.
- Basic math, writing, and communication skills.
- Basic knowledge of personal computer.
- Ability to handle multiple tasks, organize, supervise others and handle basic office management.
- Operating knowledge of fax, printer, copier, and basic computer software required at hire.

SUPERVISION/TECHNICAL RESPONSIBILITY:

- Supervise the daily learning activities of students in employee’s care.

EDUCATION AND TRAINING:

- Bachelor’s degree in education or related field required.

EXPERIENCE:

- Experience instructing students in classroom setting.

CERTIFICATES, LICENSES, & REGISTRATIONS:

- Colorado teaching license with appropriate endorsement (or licensure application in process with CDE).

SAFETY TO SELF AND OTHERS:

- In order to safely perform this position, you must familiarize yourself with the safety rules of your job and participate in all safety training provided by your department. You must wear personal protective equipment whenever required, ask for assistance if the task requires more than one person and, if you’re unsure how to perform a task safely, stop and ask your supervisor for instruction before continuing.
- All employees of the District are responsible for maintaining a safe and healthy work place and insuring that safety precautions and practices are followed.
- We expect you to immediately report any unsafe working conditions or safety problems to your supervisor. Until corrective action is taken, be sure that the area or condition is restricted and that cautionary devices, i.e., cones, temporary fencing, floor signs, etc. are in place so that others are not affected or injured.

PHYSICAL DEMANDS:
While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel and talk or hear. The employee is occasionally required to stand; walk; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision
abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**EQUAL EMPLOYMENT OPPORTUNITY:**
Thompson School District shall not discriminate in its employment or hiring practices on the basis of race, ethnicity, religion, sex, sexual orientation, age marital status or disability. The Superintendent is committed to cultural diversity among district personal as a means of enriching educational experience. The District shall identify, solicit, and consider applicants for employment from a broad spectrum of qualified individuals who will contribute to that effort.

**OTHER DUTIES:**
Please note this job description is not designed to cover or contain a comprehensive list of the activities, duties or responsibilities that are required of the employee for this position. Duties, responsibilities and activities may change at any time with or without notice.