



Job Title: High School Assistant Coach
Pay Grade: Refer to Coaching/Extra Duty Salary Schedule
Revised Date: January 31, 2009

Summary of Position Assist the head coach in coaching a high school athletic team following Colorado High School Activities Association (CHSAA) regulations and Thompson School District policies.

Essential Duties and Responsibilities Attend all coaches meetings, practices, meets and/or games. Support the development of expectations and direction of the program. Communication with other coaching staff, athletes and parents. Follow CHSAA regulations and TSD policies. Perform other job-related duties as needed.
Must complete payroll paperwork and fingerprinting (if not a licensed educator in the Thompson School District).

Reports to Head coach and building athletic director.

Education and Experience High School Diploma or GED required. Must have knowledge, expertise and experience in the particular sport.

Skills, Knowledge and Abilities Knowledge and expertise in the particular sport. Knowledge of and compliance with CHSAA regulations and TSD policies and guidelines. Ability to obtain CHSAA certification.

Certificates and Licenses Required Valid Colorado teaching license recommended. CHSAA certification or willing to be CHSAA certified.

Other Information Thompson School District is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability, martial status, or veteran status in its activities, programs or employment practices. The prohibition against sexual harassment include a prohibition against harassment base on race, color, national origin, religion, age, gender, sexual orientation, disability, martial status or veteran status. For information regarding civil rights grievance procedures, contact the Dept. of Human Resources, 800 S. Taft Ave., Loveland, CO 80537, (970)613-5000 or the Office of Civil Rights, US Department of Education, Region VIII, Federal Office building, 1244 N. Speer Blvd., Suite 310, Denver, CO 80204, (303)844-5695

NOTE: These statements are not intended to be an all-inclusive list of duties, responsibilities or qualifications associated with the job. Specific duties may vary depending upon location. Additional duties may be assigned by the location.