



Job Title: Middle School Head Coach

Pay Grade: Refer to Coaching/Extra Duty Salary Schedule

Revised date: January 31, 2009

Summary of Position Serve as head coach to a middle school athletic team following the Northern Conference Middle Level Activities Association regulations and Thompson School District policies. Coordinate assistant coaches, aides, volunteers, practices and other administrative duties.

Essential Duties and Responsibilities Attend all practices, meets and/or games. Supervise assistant and volunteer coaches. Organize and run practice sessions that will develop sport specific skills and strategies. Monitor eligibility according to school/district guidelines. Communicate expectations and direction of the program to athletes and parents. Coordinate and work with the athletic director to include inventory of equipment, budget, transportation, practice schedule, assistant coach certification, etc. Follow Northern Conference Middle Level Activities Association regulations and TSD policies. Perform other job related duties as needed.
Must complete payroll paperwork and fingerprinting (if not a licensed educator in the Thompson School District).

Reports to Building athletic director and principal.

Education and Experience High School Diploma or GED required. Must have knowledge, expertise and experience in the particular sport.

Skills, Knowledge and Abilities Knowledge and expertise of skills and strategies in the particular sport. Demonstrate ability to develop meaningful relationships with parents and student athletes. Good communication skills are essential. Ability to use data to inform coaching decisions. Knowledge of Northern Conference Middle Level Activities Association regulations and TSD policies.

Certificates and Licenses Required Valid Colorado teaching license recommended.

Other Information Thompson School District is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability, marital status, or veteran status in its activities, programs or employment practices. The prohibition against sexual harassment include a prohibition against harassment base on race, color, national origin, religion, age, gender, sexual orientation, disability, marital status or veteran status. For information regarding civil rights grievance procedures, contact the Dept. of Human Resources, 800 S. Taft Ave., Loveland, CO 80537, (970)613-5000 or the Office of Civil Rights, US Department of Education, Region VIII, Federal Office building, 1244 N. Speer Blvd., Suite 310, Denver, CO 80204, (303)844-5695

NOTE: These statements are not intended to be an all-inclusive list of duties, responsibilities or qualifications associated with the job. Specific duties may vary depending upon location. Additional duties may be assigned by the location.