



Thompson School District Licensed Staff Job Description

Job Title: Intensive Learning Center Teacher - Elementary
Revised Date: April 2025
Work Year: 185 Days
Reports To: Building Principal and ESS Coordinator

ABOUT THOMPSON SCHOOL DISTRICT:

The Thompson School District is the 17th largest school district in Colorado, encompassing 362 square miles and serving approximately 15,000 students. The district's territory includes Loveland and Berthoud, plus sections of Fort Collins, Windsor, Johnstown and unincorporated land in Larimer, Weld and Boulder counties. TSD serves students in Pre-K through 12th grade with thirteen school-based preschool programs, a dedicated preschool building, three K-8 buildings, sixteen elementary schools, four middle schools, five high schools, two charter schools and one career campus. Teachers and administrators collaborate with families and community partners to ensure that students are college, career and community ready. Visit the district website at tsd.org to learn more.

Summary: *The Intensive Learning Teacher of Students with Disabilities provides specialized instruction and support to enable students to be included in the general education curriculum to the greatest extent possible. To support student achievement, instruction is provided within the framework of district and state standards and the Positive Behavior Interventions and Support model. To perform this job successfully, an individual must be culturally responsive and able to implement each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required to fulfill the teaching/learning cycle. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.*

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Develop and implement standards-based Individual Education Plans; maintain accurate and complete student records in a timely and confidential manner
- Schedule and facilitate IEP meetings in compliance with IDEA and ECEA regulations
- Administer appropriate formal and informal assessments to evaluate academic and functional skill level, progress, and achievement and to make instructional decisions
- Collect data for ongoing progress monitoring
- Plan, organize, and implement classroom materials and curriculum
- Provide robust, differentiated instruction, including research-based intensive interventions
- Instruct students in a variety of settings including general education, learning centers and intensive learning centers
- Collaborate/consult with staff to create capacity and improve student outcomes
- Establish and maintain a safe learning environment
- Establish and maintain ongoing communication with families to foster partnerships and promote family engagement
- Supervise paraprofessionals and aides
- Attend staff meetings, serve on committees, and attend in-service professional development activities
- Instruct students in daily living skills required for independent maintenance and self-sufficiency, such as hygiene, safety, and food preparation

JOB QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.



The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

KNOWLEDGE, SKILLS, AND ABILITY:

- Adhere to legal and ethical requirements of the profession
- Communicate and collaborate effectively in a variety of professional settings
- Promote academic performance in all content areas by facilitating achievement in a variety of settings and situations
- Implement effective classroom management strategies
- Knowledgeable about the use of technology to support instruction and enhance student learning
- Knowledgeable about student information systems and IEP Program
- Knowledgeable about PBIS, FBA and BIP
- Knowledgeable about restraint policy/CPI
- Ability to monitor programs and practice for continuous improvement
- Knowledgeable and/or willing to be trained in specialized health care procedures and equipment

SUPERVISION/TECHNICAL RESPONSIBILITY:

- Supervise the daily activities of students in employee's care.

EDUCATION AND TRAINING:

- Bachelor's degree in special education or related field required.

EXPERIENCE:

- Experience instructing students in classroom setting.

CERTIFICATES, LICENSES, & REGISTRATIONS:

- Colorado teaching license with appropriate endorsement (or licensure application in process with CDE).

SAFETY TO SELF AND OTHERS:

- In order to safely perform this position, you must familiarize yourself with the safety rules of your job and participate in all safety training provided by your department. You must wear personal protective equipment whenever required, ask for assistance if the task requires more than one person and, if you're unsure how to perform a task safely, stop and ask your supervisor for instruction before continuing.
- All employees of the District are responsible for maintaining a safe and healthy work place and insuring that safety precautions and practices are followed.
- We expect you to immediately report any unsafe working conditions or safety problems to your supervisor. Until corrective action is taken, be sure that the area or condition is restricted and that cautionary devices, i.e., cones, temporary fencing, floor signs, etc. are in place so that others are not affected or injured.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel and talk or hear. The employee is occasionally required to stand; walk; and reach with hands and arms.



The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

EQUAL EMPLOYMENT OPPORTUNITY:

Thompson School District shall not discriminate in its employment or hiring practices on the basis of race, ethnicity, religion, sex, sexual orientation, age marital status or disability. The Superintendent is committed to cultural diversity among district personal as a means of enriching educational experience. The District shall identify, solicit, and consider applicants for employment from a broad spectrum of qualified individuals who will contribute to that effort.

OTHER DUTIES:

Please note this job description is not designed to cover or contain a comprehensive list of the activities, duties or responsibilities that are required of the employee for this position. Duties, responsibilities and activities may change at any time with or without notice.