



## Thompson School District Licensed Staff Job Description

Job Title: Learning Center Teacher – Middle School  
Prepared Date: May 2022  
Work Year: 185 Days – 1.0 FTE  
Reports To: Building Principal and Director of Special Education

### **Summary:**

*The Teacher of Students with Disabilities provides specialized instruction and/or support along a continuum of services established by state and federal regulations. To support student achievement, instruction is provided within the framework of district and state standards and the Positive Behavior Interventions and Support model. To perform this job successfully, an individual must be culturally responsive and able to implement each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required to fulfill the teaching/learning cycle. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.*

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Develop and implement standards-based Individual Education Plans; maintain accurate and complete student records in a timely and confidential manner
- Schedule and facilitate IEP meetings in compliance with IDEA and ECEA regulations
- Administer appropriate formal and informal assessments to evaluate academic and functional skill level, progress, and achievement and to make instructional decisions
- Collect data for ongoing progress monitoring
- Plan, organize, and implement classroom materials and curriculum
- Provide robust, differentiated instruction, including research-based intensive interventions
- Instruct students in a variety of settings including general education, learning centers and intensive learning centers
- Collaborate/consult with staff to create capacity and improve student outcomes
- Establish and maintain a safe learning environment
- Establish and maintain ongoing communication with families to foster partnerships and promote family engagement
- Supervise paraprofessionals and aides
- Attend staff meetings, serve on committees, and attend in-service professional development activities

### **JOB QUALIFICATIONS**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of*

*the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**SKILLS, KNOWLEDGE, & EQUIPMENT:**

- Adhere to legal and ethical requirements of the profession
- Communicate and collaborate effectively in a variety of professional settings
- Promote academic performance in all content areas by facilitating achievement in a variety of settings and situations
- Implement effective classroom management strategies
- Knowledgeable about the use of technology to support instruction and enhance student learning
- Knowledgeable about student information systems and IEP Program
- Knowledgeable about PBIS, FBA and BIP
- Knowledgeable about restraint policy/CPI
- Ability to monitor programs and practice for continuous improvement

**EDUCATION AND TRAINING:**

Bachelor's degree in special education or related field required.

**EXPERIENCE:**

Experience working with middle school special needs students in classroom setting preferred

**CERTIFICATES, LICENSES, & REGISTRATIONS:**

Must hold current Colorado Teaching License with proper special education endorsement; must meet No Child Left Behind (NCLB) subject matter competency requirements for elementary education. Subject matter competency must be shown through at least one of the following: Passing a Colorado elementary content test; Passing an approved elementary content test in another state; Earning National Board Certification in elementary; or Passing the elementary HOUSSE provision (if eligible)

**SAFETY TO SELF AND OTHERS:**

- In order to safely perform this position, you must familiarize yourself with the safety rules of your job and participate in all safety training provided by your department. You must wear personal protective equipment whenever required, ask for assistance if the task requires more than one person and, if you're unsure how to perform a task safely, stop and ask your supervisor for instruction before continuing.
- All employees of the District are responsible for maintaining a safe and healthy work place and insuring that safety precautions and practices are followed.
- We expect you to immediately report any unsafe working conditions or safety problems to your supervisor. Until corrective action is taken, be sure that the area or condition is restricted and that cautionary devices, i.e., cones, temporary fencing, floor signs, etc. are in place so that others are not affected or injured.

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel and talk or hear. The employee is occasionally required to stand; walk; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**EQUAL EMPLOYMENT OPPORTUNITY:**

Thompson School District shall not discriminate in its employment or hiring practices on the basis of race, ethnicity, religion, sex, sexual orientation, age marital status or disability. The Superintendent is committed to cultural diversity among district personal as a means of enriching educational experience. The District shall identify, solicit, and consider applicants for employment from a broad spectrum of qualified individuals who will contribute to that effort.

**NOTE: This job description is not intended to be an exhaustive list of all duties, responsibility, or qualifications associated with the job.**