

POSITION ANNOUNCEMENT

TOPPENISH EARLY LEARNING CENTER

ECEAP LEAD TEACHER

3-YEAR-OLD CLASSROOM
(EARLY CHILDHOOD EDUCATION AND ASSISTANCE PROGRAM)
NON-CERTIFICATED

8 HOURS PER DAY

ANTICIPATED START DATE: TBD

QUALIFICATIONS:

- AA in Early Childhood Education or an AA in a related field and coursework equivalent to a major relating to early childhood education. Candidates who do not meet the ECEAP qualifications would need to be on a Professional Development Plan (PDP) to meet these qualifications within five (5) years of hire in role.
- Working experience in ECEAP or Head Start Programs - **PREFERRED**
- Completion of two years or more of direct preschool teaching work experience within the past five years. **PREFERRED**
- Valid driver's license and have reliable transportation and required auto insurance.
- Ability to adapt curriculum to meet the needs of all children including at risk, special needs, gifted, and culturally diverse populations.
- Ability to apply Early Childhood Development theory in daily classroom activities, and adapt to the individual needs of children.
- Demonstrated effective oral and written communication skills, ability to work very closely with other team members, ability to grasp a team-centered approach to delivery of services for children and families
- Bilingual (English/Spanish) - **PREFERRED**
- Have current First Aid/CPR card, Food Handler's card and HIV Certificate or be willing to obtain within 60 days of employment.
- Demonstrated effective oral and written communication skills, ability to provide leadership to team members, ability to grasp a team-centered approach to delivery of services for children and families.
- Assigning, instructing, directing, coaching, checking and giving feedback to classroom staff.
- Basic computer proficiency - **PREFERRED**

APPLICATION PROCEDURE:

In-district candidates need to complete an internal application/transfer through Frontline Recruiting & Hiring no later than Thursday, August 14, 2025 by 4 pm.

<https://www.applitrack.com/toppenish/onlineapp/>

CLOSING DATE: **OPEN UNTIL FILLED**

RCW 49.58.110 REQUIREMENTS

Yearly Salary Range: \$25.42 - \$29.48 per hour (Depending on Experience & Education)

Benefits Included: SEBB (Medical, Dental, Vision), DRS, Paid Time Off, Sick Leave, FMLA & PFMLA

Nondiscrimination Statement: Toppenish School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination:

Section 504/ADA Coordinator

Sandra Birley, Special Education Director
306 Bolin Drive: Toppenish, WA 98948
509-865-4455

sbirley@toppenish.wednet.edu

Title IX Coordinator

Daniel Sanchez, Athletic Director
141 Ward Road: Toppenish, WA 98948
509-865-3370

dsanchez@toppenish.wednet.edu

Civil Rights Compliance Coordinator

Calisa Castillo, Human Resources Director
306 Bolin Drive: Toppenish, WA 98948
509-865-4455

ccastillo@toppenish.wednet.edu

Toppenish School District Board Policies and Procedures regarding Sexual Harassment, Nondiscrimination and Affirmative Action, and Prohibition of H.I.B. can be found at on our District website: <https://www.toppenish.wednet.edu/Page/4341>

If you believe you or a student have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at work, you have the right to file a complaint. Before filing a complaint, you can discuss your concerns with your supervisor or with the school district's 504 Coordinator, Title IX Officer, or Civil Rights Coordinator, who are listed above. This is often the fastest way to resolve your concerns. To file a complaint, please access this website: <https://www.toppenish.wednet.edu/Page/4341>