

TOPPENISH SCHOOL DISTRICT

JOB ID: 752

POSITION ANNOUNCEMENT

NURSING DEPARTMENT

**SUBSTITUTE
CERTIFIED NURSING ASSISTANT OR CERTIFIED MEDICAL ASSISTANT**

AS NEEDED BASIS

DAYS WORKED: On – Call

QUALIFICATIONS:

- Current license required.
- At least one year of successful professional experience preferred.
- Must possess the ability to monitor compliance of measures that protect students/others in accordance with state, federal and local health department regulations, i.e. immunizations, mandatory reporting, communicable diseases, etc.
- Must maintain confidentiality in compliance with state/federal/school district policies.
- Must be willing to provide a wide range of nursing care tasks in a school setting. May include one on one care.
- Ability to work effectively in a positive manner with students/staff/parents from a diverse cultural, social and economic background sometimes under stressful situations.
- Must possess effective oral/written communication skills.
- Ability to work with outside agencies under the direction of the Health Services Supervisor to ensure school health services are effective.
- Must possess a high degree of organizational and documentation skills.
- Must possess a valid WA State Driver’s License and current First Aid and CPR cards.
- Must complete and pass background check through Washington State Patrol and FBI.
- Bilingual preferred.

APPLICATION PROCEDURE:
 Interested candidates need to complete an application through Frontline Recruiting & Hiring
<https://www.applitrack.com/toppenish/onlineapp/>

RCW 49.58.110 REQUIREMENTS
Salary Range: \$23.28 - \$26.62 per hour (Depending on Education and Experience)
Benefits Included: N/A

Nondiscrimination Statement: Toppenish School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination:

Section 504/ADA Coordinator
 Sandra Birley, Special Education Director
 306 Bolin Drive: Toppenish, WA 98948
 509-865-4455
sbirley@toppenish.wednet.edu

Title IX Coordinator
 Daniel Sanchez, Athletic Director
 141 Ward Road: Toppenish, WA 98948
 509-865-3370
dsanchez@toppenish.wednet.edu

Civil Rights Compliance Coordinator
 Calisa Castillo, Human Resources Director
 306 Bolin Drive: Toppenish, WA 98948
 509-865-4455
ccastillo@toppenish.wednet.edu

Toppenish School District Board Policies and Procedures regarding Sexual Harassment, Nondiscrimination and Affirmative Action, and Prohibition of H.I.B. can be found at on our District website: <https://www.toppenish.wednet.edu/Page/4341>

If you believe you or a student have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at work, you have the right to file a complaint. Before filing a complaint, you can discuss your concerns with your supervisor or with the school district’s 504 Coordinator, Title IX Officer, or Civil Rights Coordinator, who are listed above. This is often the fastest way to resolve your concerns. To file a complaint, please access this website: <https://www.toppenish.wednet.edu/Page/4341>