

TOPPENISH SCHOOL DISTRICT

September 4, 2025

JOB ID: 779

POSITION ANNOUNCEMENT

EARLY LEARNING CENTER

ECEAP PARAPROFESSIONAL

7 HOURS PER DAY

ANTICIPATED START DATE – TBD

QUALIFICATIONS:

- High school diploma or recognized equivalent and two years of study at an institution of higher education (72 quarter credits or 48 semester credits at the one hundred level or higher) or an Associate's Degree (or higher) or a score of 455 or above on the ETS ParaPro Assessment required or completed an apprenticeship as a paraeducator in a program registered with the Washington State Apprenticeship and Training Council.
- **Must complete 12 credits of ECE course work within 5 years.**
- Effective speaking, reading, writing, spelling, and math skills.
- Must possess effective organizational and recordkeeping skills. Must possess basic computer skills.
- Must be willing to assist with routine hygiene skills.
- Must be able to squat, kneel, stand, lift approximately up to 10 pounds, and bend frequently.
- Desired characteristics include flexibility, a desire to learn new ideas and skills and willingness to receive training.
- Must possess skills necessary to develop and maintain positive working relationships with staff, students and families from diverse cultural, linguistic, social and economic backgrounds.
- Bilingual – **PREFERRED**

APPLICATION PROCEDURE:

In-district candidates need to complete an internal application/transfer through Frontline Recruiting & Hiring no later than Wednesday, September 10, 2025 by 4:00 pm.

<https://www.applitrack.com/toppenish/onlineapp/>

CLOSING DATE: OPEN UNTIL FILLED

RCW 49.58.110 REQUIREMENTS

Hourly Rate: \$18.80 – \$24.87 (Depending on Education & Experience)

Benefits Included: SEBB (Medical, Dental, Vision), DRS, Paid Time Off, Sick Leave, FMLA & PFMLA

Nondiscrimination Statement: Toppenish School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination:

Section 504/ADA Coordinator
Sandra Birley, Special Education Director
306 Bolin Drive: Toppenish, WA 98948

509-865-4455
sbirley@toppenish.wednet.edu

Title IX Coordinator
Daniel Sanchez, Athletic Director
141 Ward Road: Toppenish, WA 98948

509-865-3370
dsanchez@toppenish.wednet.edu

Civil Rights Compliance Coordinator
Calisa Castillo, Human Resources Director
306 Bolin Drive: Toppenish, WA 98948

509-865-4455
ccastillo@toppenish.wednet.edu

Toppenish School District Board Policies and Procedures regarding Sexual Harassment, Nondiscrimination and Affirmative Action, and Prohibition of H.I.B. can be found at on our District website: <https://www.toppenish.wednet.edu/Page/4341>

If you believe you or a student have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at work, you have the right to file a complaint. Before filing a complaint, you can discuss your concerns with your supervisor or with the school district's 504 Coordinator, Title IX Officer, or Civil Rights

Coordinator, who are listed above. This is often the fastest way to resolve your concerns. To file a complaint, please access this website: <https://www.toppenish.wednet.edu/Page/4341>