

TOPPENISH SCHOOL DISTRICT

November 3, 2025

JOB ID: 795

POSITION ANNOUNCEMENT

KIRKWOOD ELEMENTARY

SPECIAL EDUCATION PARAPROFESSIONAL

6.5 HOURS PER DAY

ASSIGNMENT: Inclusion setting/ Self-Contained/ Speech Support

QUALIFICATIONS:

- High School diploma or recognized equivalent **and** two years of study at an institution of higher education (72 quarter credits or 48 semester credits at the one hundred level or higher) **or** an Associate's Degree (or higher) **or** a score of 455 or above on the ETS ParaPro Assessment required **or** completed an apprenticeship as a paraeducator, in a program registered with the Washington State Apprenticeship and Training Council.
- Willingness to assist students with personal hygiene/daily living skills required.
- Experience working with special/high needs students preferred.
- Ability to lift and assist in lifting students weighing up to approximately 100 pounds when necessary.
- Ability to work effectively in a positive manner with staff and students from a diverse cultural, economic and social background.
- Willingness to participate in training activities as required by OSPI for the Fundamental Course of Study (5 standards of practice for paraprofessionals/paraeducators) provided by the Toppenish School District.
- Effective speaking, reading, writing, spelling, and math skills.
- Must possess effective student supervision and management skills.
- Must be able to pass a Special Education Paraprofessional Physical Capacity Exam.
- Bilingual (English/Spanish) **preferred**.

APPLICATION PROCEDURES:

In-district candidates need to complete an internal application/transfer through Frontline Recruiting & Hiring. All other applicants must complete an external application no later than Friday, November 7, 2025.

<https://www.applitrack.com/toppenish/onlineapp/>

CLOSING DATE: OPEN UNTIL FILLED

RCW 49.58.110 REQUIREMENTS

Salary Range: \$20.28 - \$26.79 (Depending on Education & Experience)

Benefits Included: SEBB (Medical, Dental, Vision), DRS, Paid Time Off, Sick Leave, FMLA & PFMLA)

Nondiscrimination Statement: Toppenish School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination:

Section 504/ADA Coordinator

Sandra Birley, Special Education Director
306 Bolin Drive: Toppenish, WA 98948
509-865-4455
sbirley@toppenish.wednet.edu

Title IX Coordinator

Daniel Sanchez, Athletic Director
141 Ward Road: Toppenish, WA 98948
509-865-3370
dsanchez@toppenish.wednet.edu

Civil Rights Compliance Coordinator

Calisa Castillo, Human Resources Director
306 Bolin Drive: Toppenish, WA 98948
509-865-4455
ccastillo@toppenish.wednet.edu

Toppenish School District Board Policies and Procedures regarding Sexual Harassment, Nondiscrimination and Affirmative Action, and Prohibition of H.I.B. can be found at on our District website: <https://www.toppenish.wednet.edu/Page/4341>

If you believe you or a student have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at work, you have the right to file a complaint. Before filing a complaint, you can discuss your concerns with your supervisor or with the school district's 504 Coordinator, Title IX Officer, or Civil Rights Coordinator, who are listed above. This is often the fastest way to resolve your concerns. To file a complaint, please access this website: <https://www.toppenish.wednet.edu/Page/4341>