



TOPPENISH SCHOOL DISTRICT

JOB DESCRIPTION

TITLE: Classroom Teacher (K – 5TH Grade)

TITLE OF IMMEDIATE SUPERVISOR: Grant Administrator and Operations Manager(s)

WORK DAYS: Monday - Thursday, June 22nd - July 31st, and trips as needed

HOURS PER DAY: 8 Hours Per Day

BARGAINING UNIT: Public School Employees (PSE)

DEFINITION OF POSITION: The classroom teacher is responsible for fostering a positive, inclusive, and engaging learning environment for young students in grades 6th through 8th. The teacher will design and implement age-appropriate lessons in core subjects such as English, Math, and enriching activities to ensure students develop foundational academic and social skills and a love for learning. This role requires the teacher to assess student progress, provide individualized support, and manage classroom behavior effectively. The teacher will collaborate with colleagues, communicate with parents, and promote social and emotional development, while maintaining a safe, supportive, and well-organized classroom environment.

ESSENTIAL FUNCTIONS:

- Deliver age-appropriate, engaging lessons based on the Lavinia curriculum standards and plan/facilitate enrichment activities.
- Create a supportive and safe classroom environment that encourages respect, responsibility, and positive behavior.
- Assess and monitor student progress.
- Foster student independence, self-regulation, and problem-solving skills.
- Collaborate with other staff members to ensure a complete approach to the students' development.
- Supervise and support classroom activities, field trips, and special events.
- Attend faculty meetings and professional development sessions, and summer program orientation.
- Utilize classroom materials, supplies, and resources that are available.
- The teacher must manage the classroom environment, adapting to the varied learning needs of a diverse group of students. This requires the ability to process and implement multiple tasks, such as delivering pre/post assessments, student learning materials, and addressing individual learning challenges.
- Teachers must be prepared to handle the emotional challenges of working with children who may be experiencing social or personal difficulties. Emotional resilience is essential to maintain a positive and professional demeanor in the face of student behavior challenges.
- Participate in summer program initiatives.
- Will notify the Grant Administrator in advance if unable to attend work.
- Plans for subs as needed, outlining curriculum delivery.
- Plans, coordinates and supervises the work of paraprofessionals.
- Uphold TSD Board Policies, follow administrative procedures, adhere to the Code of Professional Conduct, maintain professional boundaries and enforce school rules.
- Perform other related duties as assigned.
- Responsible for submitting paper timesheets.
- Other related duties as assigned.

QUALIFICATIONS:

- Valid Washington State teaching certificate with appropriate endorsements required.
- Knowledge and application of a variety of learning models, including Cooperative Learning, GLAD and etc.
- **Classroom Movement:** The teacher will be required to move around the classroom frequently to assist students individually and in small groups, manage classroom behavior, and facilitate learning activities.
- **Standing and Sitting:** The teacher will spend extended periods standing or walking during lesson delivery, classroom management, and student interaction. There will also be a significant amount of time spent sitting during one-on-one student conferences, grading assignments, and attending meetings.
- **Lifting and Carrying:** The teacher may need to lift and carry classroom materials, books, educational supplies, and technology equipment, typically up to 25 pounds. Occasionally, lifting or assisting students with mobility may be required.
- **Movement Between Spaces:** The teacher will need to move between different areas of the school, such as the cafeteria, playground, or gymnasium, when supervising students or participating in school activities.
- **Long Hours:** The teacher may need to remain on their feet for long stretches, especially during activities or lesson transitions. There will be a demand for high energy and physical stamina throughout the school day, and occasional after-hours involvement in school events or meetings.
- Knowledge of effective teaching and classroom management strategies and demonstrated ability to apply that knowledge in a classroom setting.
- Ability to establish and maintain professional and positive working relationships with students, parents, staff and the community from diverse cultural, economic and social backgrounds.
- Willingness to participate in professional growth and development in order to be effective in the classroom.
- Maintain confidentiality.
- Pass background/fingerprint clearance as required for all school district employees.

Note: Funding reduction may result in collapsing positions, depending on student enrollment to meet grant requirements.