



Corporate Address
 100 Executive Drive
 Marion, Ohio 43302
 P: 740 389 4798
 F: 740 389 4517

Job Title:	Field Technician		
Department/Group:	IT		
Location:	Pickerington	Travel Required:	Yes
Direct Supervisor:	Contracted IT Manager	Position Type:	Full Time / Non exempt
Job Description			
<p>ROLE & RESPONSIBILITIES</p> <p>The Field Technician is responsible for prioritizing task requirements and expectations in order to perform to a standard of excellence in service. The Field Technician also is responsible for maintaining district inventory and work records of all repairs.</p> <p>The assignment for this position will be in support of Pickerington Local Schools.</p> <p>PRIMARY RESPONSIBILITIES INCLUDE:</p> <ul style="list-style-type: none"> • Repair one-to-one devices • Knowledge of inner workings of computers • Ability to replace all internal parts carefully and correctly • Maintains proficiency in supported technology • Keep a cooperative relationship and open communication with META office staff and those holding similar technical positions in both the school districts and other Information Technology Centers • Other activities as deemed necessary by the META Executive Director or contracted district administration <p>QUALIFICATIONS & EDUCATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • A minimum of an Associate Degree in technology repair, technology systems or networking or equivalent training and/or experience • Familiarity and experience with computer systems and networks • Ability to communicate effectively with staff • Ability to employ independent judgment and initiative • Attend and actively participate in all required/assigned training sessions, meetings and other responsibilities • Provide quality service to both internal and external colleagues and customers • Demonstrate at all times integrity and ethical behavior • Seek opportunities to improve skills and grow professionally • Generate internal and external support • Maintain confidentiality in all job-related discussions and communications 			