

JOB DESCRIPTION

TRENTON BOARD OF EDUCATION

SCHOOL PSYCHOLOGIST

POSITION: **SCHOOL PSYCHOLOGIST**

LOCATION: **Special Services Department – Child Study Team**

QUALIFICATIONS:

1. Valid New Jersey Educational Services Certificate and School Psychologist Endorsement.
2. Knowledge of laws and regulations governing special education and demonstrated ability to effectively provide testing, psychological evaluation and counseling services.
3. Strong interpersonal and communication skills; bilingual preferred.

DUTIES:

1. Assess difficulties of referred students through appropriate testing and diagnostic practices.
2. Administer tests and recommend placements for all students.
3. Serve as a member on both the intervention and referral service team.
4. Maintain case records on all referred students.
5. Recommend corrective procedures.
6. Conduct individual, group, or facilitative therapy for children whose diagnosed problems would benefit from behavior modification.
7. Confer with teachers and parents whenever necessary.
8. Consult on special educational needs of students with disabilities.
9. Attend case conferences on placement of individual students.
10. Serve as a consultant on mental health topics for instructors in the school health program.
11. Interpret the school psychological services to teachers and parents.
12. Prepare and submit required reports on students and special education programs.
13. Supervise special education classes.
14. Cooperate with personnel of community health and social welfare agencies.

15. Act as liaison between the school and juvenile court.
16. Attend staff, professional, and interagency meetings.
17. Assist with in-service training of school personnel.
18. Keep abreast of State and Federal mandates.
19. Serve as a case manager for students.

**TERMS OF
EMPLOYMENT:**

Ten (10) 1/2 Month Position

SALARY:

In accordance with TEA contract

BOARD APPROVED:

March 27, 2023

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