



Richard Machesky Ed.D.
Superintendent of Schools

Administration Building
4400 Livernois
Troy, MI 48098

Please Post

Position: Paraprofessional for Level 4 Program, 2.0 FTE (2 Positions)

Location: Troy High School

Reports to: Building Principal/Special Education Director

Salary: Per TESP contract

Posting Date: April 15, 2025

Deadline Date: Until Filled

Starting Date: August 2025

Qualifications:

- Must have an Associate Degree, two years of college, or passed rigorous standards
- Experience with/understanding of student(s) with special needs
- Ability to follow through with Evidenced Based Practices with fidelity
- Ability to maintain composure during stressful situations, including student behavioral or health challenges
- Excellent communication and organizational skills
- Proven ability to establish good rapport with children, adolescents, and adults

Responsibilities:

- Follows direction of Program Teacher and other professional staff who support the program
- Provide direct support to individual and groups of students in all school settings, including assistance with daily living tasks such as eating, grooming, and toileting as needed
- Promote independence while maintaining safety for all program students
- Communicate with parents only as assigned by program teacher
- Maintain confidentiality regarding student information
- Additional duties appropriate to the position as assigned

Method of Application:

All interested applicants apply at: <https://www.applitrack.com/troy/onlineapp/>.

Please upload your letter of interest, resume, letter(s) of recommendation, transcripts, and other pertinent data directly to your Applitrack application. **Please do not fax, email or send applications** directly to the District. Questions regarding your application process should be directed to the Assistant Superintendent of Employee Services/Troy School District.

Nondiscrimination:

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of the Troy School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be illegally excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program, activity, or service or in employment. In accordance with Federal regulations, Troy School District has a Title VI, Title IX, Section 504/ADA, and Age Discrimination Act Coordinator. Any questions, suggestions, or complaints for administering the nondiscrimination grievance procedure should be directed to the Assistant Superintendent of Employee Services/Troy School District.

An Equal Opportunity/Affirmative Action Employer/Program. Aids and auxiliary services are available upon request to individuals with disabilities.