



Richard Machesky Ed.D.
Superintendent of Schools

Administration Building
4400 Livernois
Troy, MI 48098

Please Post

Position: Automotive Assistant, 1.0 FTE
Building: Troy High School
Reports to: Building Principal
Salary: \$22.00
Posting Date: October 28, 2025
Deadline Date: Until Filled
Starting Date: ASAP

Please note: This job will be hired and paid through our third-party contractor

Responsibilities:

- Support daily lab operations, ensuring all tools, equipment and materials are prepared and maintained.
- Monitor and reinforce safety practices during all lab activities.
- Assist in supervising students during hands-on-work, labs, and project completion.
- Track and maintain inventory parts, tools, and supplies.
- Provide instructional support for students in small groups or individually under teacher direction.
- Assist with student certification documentation.

Method of Application:

All interested applicants apply at: <https://www.applitrack.com/troy/onlineapp/>.

Please upload your letter of interest, resume, letter(s) of recommendation, transcripts, and other pertinent data directly to your Applitrack application. **Please do not fax, email or send applications** directly to the District. Questions regarding your application process should be directed to Applitrack.

Nondiscrimination:

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of the Troy School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be illegally excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program, activity, or service or in employment. In accordance with Federal regulations, Troy School District has a Title VI, Title IX, Section 504/ADA, and Age Discrimination Act Coordinator. Any questions, suggestions, or complaints for administering the nondiscrimination grievance procedure should be directed to the Assistant Superintendent of Employee Services/Troy School District.

An Equal Opportunity/Affirmative Action Employer/Program. Aids and auxiliary services are available upon request to individuals with disabilities.