TITLE: TEACHER

QUALIFICATIONS:

1. Valid New Jersey Instructional Certificate.
2. Ability to maintain a positive learning environment.
3. Strong interpersonal and communications skills.
4. Required criminal history background check and proof of US citizenship or legal resident alien status.

REPORTS TO: Shall be responsible to the Board of Education through the appropriate superior(s) as designated in the district's and respective building's Table of Organization.

JOB GOAL: The primary responsibility of the teacher is to lead students toward fulfillment of their potential for intellectual and psychological growth and maturation within the limits of the resources provided by the district.

PERFORMANCE RESPONSIBILITIES:

Teacher/Pupil Relationships

1. The teacher shall identify and provide for individual differences and the needs of pupils. Student achievement shall be the responsibility of the teacher consistent with the individual potential of each student.
2. The teacher shall show interest and understanding for the pupil's intellectual, emotional, familial, social, moral and physical developments as they affect pupil performance.
3. The teacher shall be effective with pupils of varied abilities.
4. The teacher encourages pupils to improve their learning skills.
5. The teacher encourages pupils to take pride in themselves, their school and their community.

Teacher Preparation

1. The teacher shall plan goals and objectives for each class.
2. The teacher shall diagnose the needs of each class and plan learning activities accordingly.
3. The teacher allows for relevant contributions from students when choosing and organizing appropriate learning activities.
4. The teacher explores relevant community resources (human, material, etc.).

Teaching Procedures

1. The teacher conducts classes with necessary poise and appropriate self-assurance.

2. The teacher employs instructional methods, materials and resources that are appropriate and available for executing class activities effectively.

3. The teacher establishes a positive atmosphere where there is respect for the creative ideas of students.

Evaluation

Pupil

1. The teacher shall be responsible for student and class achievement.

2. The teacher maintains current records that provide evidence of pupil assessment, growth and achievement

3. The teacher maintains a systematic and fair evaluation method of procedure.

4. Where appropriate, the teacher provides students and parents with periodic progress and evaluative information.

Teacher

1. The teacher consults with his/her supervisor in accordance with appropriate legislation.

Professional Functions

1. The teacher is responsible to be in attendance and on assignment as required by negotiated agreement.

2. The teacher is prompt and accurate in completing reports and reasonable requests for information.

3. The teacher will provide appropriate plans for substitutes and report on the substitute's performance accordingly.

4. The teacher is conscientious and dependable in adhering to the Board of Education and Administration policies made available to him/her by the Administration.

5. The teacher shall know those aspects of the Educational Law that directly affect teaching duties and responsibilities.

6. The teacher shall be responsible for recording student attendance and for filing reports as required.

7. The teacher shall be responsible for student discipline in the classroom and outside the classroom consistent with the administrative guidelines of the school buildings.

8. Teachers shall provide extra assistance to students, when requested, within the terms of the negotiated agreement.

Professional Involvement

1. The teacher keeps abreast of the current educational methods and procedures. For example: involvement in school visitations, conferences, professional meetings, committee work, in-service organizations, etc., when opportunity is provided.

2. The teacher works cooperatively with professionals in the development and implementation of curricula and instructional programs as time is made available.

Professional Qualities

1. Parent/Community Relations
    a. The teacher establishes a cooperative working relationship with parents based on a mutual respect for each other's role.

2. Personal Qualities
    a. The teacher is receptive to new methods and procedures.

    b. The teacher gives recognition to the contribution of others in the school community.

Other

1. The teacher shall be responsible for other duties assigned by the building principal and inclusive of the contract agreement, but not restricted thereof.

Terms of Employment

1. Salary and work year to be determined by the board.

Evaluation

1. Performance of this job will be evaluated in accordance with state law and provisions of the board's policy on evaluation of certified staff.

Adopted by: Toms River Regional Schools Board of Education
Date: March 18, 2014
Revision: