

Thornton Township High School District 205

Job Description: Special Olympics Coach

Title: Special Olympics Coach

Definition: The Special Olympics Coach is responsible for providing athletes with comprehensive sport training and preparation for multilevel sport competition.

Policy Responsibility: Responsible for carrying through on all Special Olympics policies regarding competitive sports.

Performance Responsibilities:

1. To select, assess and train Special Olympics athletes for sport competition.
 - a. **Athlete Selection:** The Special Olympics coach will recruit athletes and properly complete and submit all required medical and registration material by established deadlines.
 - b. **Assessment:** The Special Olympics coach will assess each athlete to determine the individual and/or team skill level for training and competition in selected sports.
 - c. **Training:** The Special Olympics coach will develop an individualized training program for each athlete. The program shall include instruction in fundamental skills, conditioning and competition rules.
2. To know, understand and abide by the Official Special Olympics Rules.
3. To know and understand the sport being coached.
4. To execute the moral and ethical responsibilities and duties of a coach.
 - a. Provide proper planning for each step of training and competition
 - b. Provide and maintain a safe and secure physical environment
 - c. Use acceptable and safe equipment
 - d. Ensure appropriate sport skills instruction and safe competition
 - e. Match athletes according to ability, size and strength
 - f. Continually assess each athlete for participation in appropriate activities within, not challenged beyond, his or her capabilities
 - g. Inform athletes of inherent risks associated with a specific sport
 - h. Ensure acceptable supervision and maintain an adequate adult-to-athlete ratio
 - i. Provide appropriate medical support at all times
 - j. Maintain accurate records
5. Attend all necessary training camps for each sport and attend all mandatory coaches meetings for each sport as instructed by the head coach.

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6. Assist Special Olympics Athletic Director and head coach with setting up season schedule.
7. Assist head coach with appropriate field trip form in the mandated time when needed.
8. Coordinate with Special Olympics Athletic Director and head coach to schedule use of facility space/gym time for practices and events.
9. Adhere to a reasonable practice schedule and game schedule as approved by Special Olympics Athletic Director.
10. Ensure proper supervision of your athletes at all times.
11. Assist head coach with any other responsibilities as needed.