

Technical Theatre Director job description

- Manage and direct technical aspects of the theatre production including building the set, painting, hanging and focusing light plot, programming light cues, acquiring necessary music and sound effects for the production, operating microphones (as needed) in addition to building/acquiring props and set dressing as needed
- Assume responsibility to maintain and secure all theatre equipment and facilities
- Work in conjunction with building staff to keep work areas as clean and organized as possible
- Create a budget for necessary materials and a plan for acquiring them in a timely manner
- Create a schedule of work appropriate for completing the necessary tasks
- Work with and train students to complete all necessary tasks during the run of the show including but not limited to backstage crew, light/sound board operators, spotlight, etc
- Communicate and collaborate with production staff (director, production assistant, music director, choreographer, theatre manager) to fulfill a shared vision for the production
- Return to PAC to the state it was prior to the production once the show has concluded