

# Thornton Township High School District 205

## Classroom Teacher

**TITLE:** Teacher

**LOCATION:** Designated Building

**REPORTS TO:** Designated Principal

### **TEACHER RESPONSIBILITIES**

1. Strives to implement by the performance of job responsibilities the District's philosophy of education and instructional goals and objectives.
2. Adheres to the published policies of the procedures of the District
3. Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities.
4. Assists the administration on implementing all policies and rules governing student life and conduct, maintains order in area(s) supervised in a fair and just manner.
5. Maintains accurate, complete and correct records as required by law, District policy and administrative regulations.
6. Works cooperatively with other school personnel in the identification, diagnosis referral and remediation of individual students with specialized needs.
7. Makes provisions for being available to students and parents for education-related purposes as defined in the contract.
8. Attends staff meetings and serves on committees as allowed by contract.
9. Strives to maintain and improve professional competence.
10. Meets accepted standards of professional competence.
11. Meets and instructs assigned classes in the locations and at the times designated.
12. Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
13. Develops reasonable rules of classroom behavior and encourages students to set and maintain standards of classroom behavior.
14. Plans a program of study that, as much as possible, meets the individual needs, interests and abilities of the students.

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15. Prepares for classes assigned and shows written evidence of preparation upon request of the principal or designee.
16. Guides the learning process toward the achievement of curriculum goals and – in harmony with the goals – establishes clear objectives for all lessons, units, projects, etc., to communicate these objectives to students.
17. Employs a variety of instructional media consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
18. Assesses the accomplishments of students on a regular basis and provides progress reports as required.