

**Job Description: CTE Summer Bootcamp Instructor (Industrial Trades)**

**Position Title:** CTE Summer Bootcamp Instructor (Industrial & Technical Trades)

**Location:** Thornton High School, Technical Building

**Program Dates:** June 8 – July 24, 2026

**Schedule:** Monday through Thursday, 8:00 AM – 1:00 PM

**Compensation:** Contractual Hourly Rate (via bi-weekly timesheet submission)

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**Position Overview**

As a CTE Summer Bootcamp Instructor, you will lead hands-on exploration modules for incoming freshmen students. The program utilizes a **two-week content rotation model** to introduce students to essential industrial and technical career pathways. You will be responsible for providing foundational instruction and workforce exposure in one of the following tracks:

- **Automotive Technology:** Safety, tool identification, preventative maintenance, and small/diesel engine basics.
  - **Electrical Trades:** PPE, electrical safety, basic circuit building, and wiring processes.
  - **Construction Trades:** Job site safety (OSHA awareness), blueprint reading, and measurement.
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**Key Responsibilities**

- **Hands-On Instruction:** Facilitate engaging, lab-based activities that allow students to "get hands-on experience" and "build their future".
- **Safety Leadership:** Implement and enforce rigorous safety standards, including tool identification, OSHA awareness, and proper use of Electrical PPE.
- **Industry Exposure & Field Trips:** Plan and facilitate one industry-related field trip per 2-week rotation to expose students to workforce possibilities and local employer sites.
- **Project Management:** Guide students through the completion of foundational hands-on projects, such as basic construction projects or circuit building.
- **Content Rotation:** Deliver a condensed curriculum designed to fit 2-week blocks, ensuring students receives a high-quality introduction to the trade.
- **Administrative Tasks:** Maintain accurate daily attendance records for incoming freshmen and submit bi-weekly hourly timesheets.

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**Qualifications**

- Valid Illinois Teaching Certification or substantial professional experience in Automotive, Electrical, or Construction trades.
- Strong knowledge of industry-standard safety protocols and tool maintenance.
- Ability to coordinate and supervise off-site experiential learning (field trips).
- Commitment to the full duration of at least one content rotation.