

R.O.A.R. Coordinator (2)

Job Description: R.O.A.R. Coordinator

Location: Thornton Township High School

Compensation: Title 1 Funds

Duration: Summer June 2026-July 2026

Position Overview

The **R.O.A.R. Coordinator** is a specialized leadership role dedicated to the success and retention of at-risk students. This position is designed for a proactive educator who can bridge the gap between academic requirements and social-emotional support. You will serve as the primary architect of student intervention, utilizing data-driven strategies and clinical techniques to ensure every student in the program has a clear pathway to graduation.

Key Responsibilities

I. Intervention & Student Support

- **Targeted Interventions:** Develop and implement individualized strategies to increase student persistence and graduation rates.
- **Holistic Wellness:** Meet individually and in small groups with students to address specific behavioral, social-emotional, and academic concerns.
- **Transition Management:** Coordinate a specialized transition program for **9th graders** to help them successfully adapt to the rigors of high school.
- **Student Engagement:** Coordinate field trips, awards, and community service opportunities to foster a sense of belonging and achievement.

II. Data Analytics & Program Oversight

- **Strategic Monitoring:** Continuously monitor at-risk populations to determine the timing and nature of appropriate interventions.
- **Database Management:** Maintain a precise, at-risk student database to track interventions, behavioral shifts, and academic progress.
- **Reporting & Documentation:** Compile, maintain, and file all physical and computerized reports, ensuring all records are audit-ready and compliant.
- **Culminating Evaluation:** Gather and analyze year-end data for the purpose of refining and building the program for future cohorts.

III. Stakeholder Collaboration & Advocacy

- **Family Partnership:** Contact and meet with parents/guardians to solicit their help and develop collaborative academic plans for the school year.
- **Professional Liaison:** Act as a critical link between students and staff, facilitating the exchange of information necessary for student success.
- **Staff Development:** Assist faculty in understanding the specific strategies and program shifts required to support an at-risk population.
- **Community Relations:** Consult with community agencies and feeder middle schools to ensure a seamless support network for the student.