

Athletic Summer Camp Coach Job Description

Thornwood High School – Thornton Township High School District 205

Job Summary

The Athletic Summer Camp Coach is responsible for planning, organizing, and supervising youth athletic camps for students entering 5th through 8th grades, during the 2026–2027 school year. Camps will take place at Thornwood High School and are designed to develop athletic fundamentals, teamwork, sportsmanship, leadership, and a positive connection to Thornwood Athletics.

The Summer Camp Coach is expected to create a safe, engaging, and instructional environment while serving as a positive role model for youth participants. Coaches must follow all District 205 policies and procedures, IHSA expectations regarding conduct and safety, and all directives established by the school administration.

This is an hourly-paid position.

Reports To

Assistant Principal for Athletics
Assistant Athletic Director
Building Administration

Minimum Qualifications

- Previous coaching experience with youth, middle school, or high school athletes preferred
- Knowledge of sport-specific fundamentals, techniques, and safety procedures
- Ability to establish and maintain positive relationships with students, parents/guardians, staff, and administration
- Strong communication, leadership, and organizational skills
- Ability to supervise and motivate student participants in a structured environment
- Must complete all district-required employment documentation and clearances

Essential Responsibilities

- Organize and supervise daily summer camp activities, drills, competitions, and instructional sessions
- Teach fundamental athletic skills appropriate for students entering grades 5–8
- Promote teamwork, discipline, sportsmanship, respect, and positive behavior
- Maintain a safe and inclusive environment for all camp participants
- Use age-appropriate instructional strategies to support skill development and participation
- Supervise campers during all camp activities, transitions, and breaks
- Take all reasonable precautions to protect students, equipment, and facilities
- Communicate camp expectations, schedules, and procedures clearly to participants and parents/guardians
- Monitor student behavior and address discipline concerns appropriately and professionally

- Ensure proper use, care, inventory, and storage of athletic equipment
- Report injuries, accidents, or concerns immediately and follow established district procedures
- Serve as a positive representative of Thornwood Athletics and Thornton Township District 205
- Maintain professional conduct and nondiscriminatory practices at all times
- Collaborate with athletic department staff to support camp operations and student engagement
- Assist with camp setup, cleanup, attendance tracking, and daily operational needs
- Perform other related duties as assigned by the Assistant Principal for Athletics or Building Principal

Knowledge, Skills, and Attributes

Knowledge

- Understanding of youth athletic development and instruction
- Knowledge of sport-specific rules, techniques, and safety expectations
- Understanding of proper supervision and student management practices

Skills

- Effective verbal and written communication skills
- Strong leadership and interpersonal skills
- Ability to motivate and positively engage youth participants
- Strong organizational and time-management abilities

Attributes

- Positive attitude and professional demeanor
- Enthusiastic and energetic when working with students
- Dependable, responsible, and team-oriented
- Commitment to creating a welcoming and supportive camp environment

Work Conditions

- Camps will be held at Thornwood High School facilities
- Position requires standing, walking, demonstrating athletic skills, and supervising indoor and outdoor activities
- Work schedule and hours will be determined by camp programming and athletic department needs

Compensation for this position is hourly