



THORNTON TOWNSHIP HIGH SCHOOL DISTRICT 205

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Nathaniel Cunningham Jr., Ph.D., Superintendent

Job Announcement

Thornton Township High School District 205 is announcing a new job opening for the position of College and Career Project Director. The candidate must have a Master's Degree in Education, Counseling, Student Personnel, Public Administration, or a related field. They will be responsible for implementation of the project, supervision of College and Career staff, communicate with partners and prepare and submit reports and must have the following qualifications:

- Five years of experience managing multiple projects or related projects
- Five years of professional experience working with federally funded programs, program development and evaluation
- Knowledge of and efficient use of fundamental written and spoken English
- Excellent communication and interpersonal skills
- Two years of professional experience working with first-generation college students and with those who are from socially, educationally, economically deprived populations

Additionally, the candidate must demonstrate proficiency in:

- Managing Budgets
- OMB Cost Principles
- Evaluation and Reporting
- Federal Regulations
- EDGAR
- Guidance and Counseling
- Personnel Policies
- Audit Compliance