



Tolleson Union High School District #214
Weapon Detection Worker

Purpose

The purpose of the Weapon Detection Worker is to assist with the safe and efficient entry of students, staff, and visitors into a high school campus by supporting the operation of weapon detection screening systems. The position helps individuals directly through weapon detection systems or other screening equipment, promotes orderly traffic flow, and supports campus safety efforts while providing courteous customer service.

Qualifications

Required:

1. High School Diploma or General Educational Development diploma (GED) or enrolled at a TUHSD school.
2. Must possess and maintain a Department of Public Safety (DPS) Identity Verified Print (IVP) Fingerprint Clearance Card.
3. Ability to maintain appropriate interpersonal relations with students, parents, and other staff of the district.
4. Ability to organize/schedule own work and prioritize work based on the Districts' need and level of urgency.
5. Ability to maintain records and equipment.
6. Ability to receive directions on tasks as designated.
7. Ability to remain calm and professional in a fast-paced environment.

Preferred:

1. Bilingual in English and Spanish.
2. 18 years of age.

Essential Functions

1. Greet students, staff, and visitors in a professional and respectful manner.
2. Direct individuals through weapon detection systems and designated screening areas.
3. Assist with maintaining an organized and efficient flow of students during arrival periods.
4. Provide verbal directions regarding screening procedures and entry requirements.
5. Observe for potential safety concerns and immediately notify administrators, campus security personnel, or law enforcement when appropriate.
6. Monitor screening lines and help prevent congestion at entry points.
7. Assist students with removing items that may activate screening equipment, following established procedures.
8. Maintain confidentiality and professionalism when interacting with students and visitors.
9. Support school administrators, campus security staff, and law enforcement personnel during screening operations.

10. Help ensure screening areas remain safe, orderly, and free of obstruction.
11. Follow all district safety, security, and emergency response procedures.
12. ****Only Certificated staff** who have completed the TUHSD District search and seizure training may conduct a search of a student and/or the student's belongings when an administrator is present. **
13. Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Skills, Knowledge, and Abilities

SKILLS are required to perform multiple technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills based on competencies required to satisfactorily perform the functions of the job include: prioritizing and maintaining equipment to provide safe operations; composing and maintaining basic original documents including reports and correspondence; following directions and meeting standards; comprehending reference books and manuals; operating assigned tools and equipment, with reasonable knowledge; and interpreting and applying applicable laws, codes, regulations, and standards.

KNOWLEDGE is required to perform basic math, read, follow instructions, and understand written and oral instructions. Specific knowledge required to satisfactorily perform the functions of the job include: standard practices, methods, and materials of assigned work; occupational hazards and applicable safety principles and practices; safe uses and properties of supplies and equipment; reading technical manuals, schematics, and instructions; applicable federal, state, and local laws, codes, regulations; customer service principles; specialized equipment relevant to area of assignment; and utilizing communication and interpersonal skills as applied to interaction with coworkers, supervisors, the public and others to sufficiently exchange or convey information and to dispense work direction.

ABILITY is required to work with a wide diversity of individuals, work with similar types of data, and utilize job-related equipment. In working with others, some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation as well as problem solving with equipment. Specific ability-based competencies required to satisfactorily perform the functions of the job include: managing a diverse group of individuals, maintaining confidentiality; establishing and maintaining effective working relationships; communicating with diverse groups; working with detailed information and frequent interruptions; and adapting to changing priorities.

Responsibility

Responsibilities include: working with a team using standardized procedures, providing information and/or advising others, and operating within specific guidelines. There is a continuous opportunity to affect the organization's services.

Working Environment

The methods of performing the job's functions require the following physical demands: positioning in this environment which typically require balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing and repetitive motions. The employee must frequently lift and/or move up to 10 pounds and occasionally move up to 50 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Generally, the job requires 95% standing and 5% walking. Working

conditions may require work to be performed in extreme weather conditions and some hazardous conditions. The noise level in the work environment is usually moderate but can reach high levels.

Responsible to:	Principal or Assistant Principal
Terms of Employment:	Part-time
Evaluation:	This position will be evaluated annually as outlined in Governing Board Policy.
FLSA Status:	Non-Exempt
Salary Range:	Support Staff Initial Placement Salary Schedule, Extra Curricular Support
Board Approval:	8/18/2026 (Inaugural)