



CODE: 64029
UNIT: SCF
Grade: 12
FLSA: Non-Exempt

CLASSIFICATION TITLE
EDUCATIONAL INTERPRETER

SUMMARY

Facilitates communication between deaf and hearing impaired students and their hearing peers, teachers and others through interpreting and transliterating – voice-to-sign and sign-to-voice.

MINIMUM REQUIREMENTS

High School Diploma or G.E.D.

AND

Proficiency of Interpreting skills through one of the following:

Minimum score of 3.5 on Educational Interpreter Performance Assessment (EIPA)

OR

One or more of the following Registry of Interpreters for the Deaf (RID) Certifications:

National Interpreter Certification (NIC) Certified, Advanced, or Master

Certification of Transliteration

Certificate of Interpretation

Comprehensive Skills Certificate (CSC)

OR

Valid Certificate from the National Associate of the Deaf (NAD) at level 3, 4 or 5

Arizona IVP Fingerprint clearance

Verbal, signed, and written communication skills in English and a demonstrated ability to read and comprehend written/graphic and oral instructions.

Demonstrated proficiency in American Sign Language (ASL).

Knowledge of English grammar, spelling and punctuation, Signed English, fingerspelling and/or other modes of communication with Hearing Impaired (HI) students and adults.

Basic knowledge of child development and language development.

Familiarity with the hearing impaired culture and cultural diversity.

PREFERRED QUALIFICATIONS

Associate's Degree, or higher

General Interpreter License issued by the Arizona Commission of the Deaf and Hard of Hearing (ACDHH)

Previous experience working with youth or adults in educational interpreting and/or tutoring.

ADDITIONAL REQUIREMENTS AFTER HIRE

Proof of immunity to rubeola (measles) and rubella (German measles), or proof of MMR immunization.

Valid AZ Driver's License required within 10 days of hire. Must not have accrued eight points against driver's license within the past two years.

Reliable mode of personal transportation with evidence of auto insurance policy. Coverage must be valid throughout term of employment. Must submit evidence of insurance of \$30,000 bodily injury liability & \$10,000 property damage liability.

ESSENTIAL FUNCTIONS

THE LIST OF ESSENTIAL FUNCTIONS IS NOT EXHAUSTIVE AND MAY BE SUPPLEMENTED.

Interprets in sign language for students identified to require such services through an Individualized Education Program (IEP) or a 504 accommodation in order to access academic instruction and activities.

If licensed by ACDHH, interprets and transliterates for deaf and hard of hearing staff and parents/guardians.

Works with classroom teacher to become familiar with classroom vocabulary, subject content, and goals of the lesson/s to be interpreted.

Reviews students' IEPs to become familiar with the students' current level of functioning in order to adapt to their communication needs.

Monitors the accessibility of the classroom and reports findings to educational team members.

Observes and supervises practicum and/or internship students in order to provide feedback and identify areas for professional growth.

If necessary, provides training to district personnel on how to use an interpreter appropriately.

MARGINAL FUNCTIONS

Assist in coordinating interpreting services for deaf or hearing impaired students, staff, and parents/guardians.

MENTAL TASKS

Comprehend. Communicate. Read.

PHYSICAL TASKS

Work involves performing duties where physical exertion is not normally required to perform all aspects of the job. Assistance is available as required to perform physically demanding tasks. Work involves sitting or standing for extended periods of time, requires moving from one location to another, reaching, stooping, bending, and holding and grasping objects. Visual and/or auditory weakness must not prohibit the performance of assigned duties. Verbal communicative ability required of public contact positions. Ability to write. Requires hand-eye coordination. Requires manual dexterity.

EQUIPMENT, AIDS, TOOLS, MATERIALS

Sign language books, forms, and specialized equipment for Hearing Impaired individuals.

WORKING CONDITIONS

Indoors. Classroom environment. Outdoors. Exposure to all weather/climate conditions and temperatures. Contact with students, parents, staff, and the public.

CONTROL, SUPERVISION

Monitor assigned personnel.

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New 7/02

Revised 10/03, 6/04, 3/06, 8/07, 5/12, 6/12, 11/12