JOB DESCRIPTION
GROUNDSKEEPER
PLANT OPERATIONS

JOB DESCRIPTION CREATION / REVISION DATE: 6/1/18

POSITION TITLE: Groundskeeper – Grade 2 / Classification 26

DEPARTMENT: Plant Operations

REPORTS TO: Coordinator of Grounds

SUPERVISES: N/A

POSITION GOAL(S):
Provide the district and the students with a functional, safe, and attractive learning environment. Work entails all phases of grounds keeping and maintenance including, lawn care, parking lot, and sidewalk maintenance, and preparation of outdoor athletic fields. Work assignments are conducted using safety equipment, and following district and departmental policies, procedures, and guidelines as required.

JOB DUTIES / ACCOUNTABILITIES:
1. Ability to be in charge of a zone of schools.
2. Perform groundskeeping services including, but not limited to mowing, edging, trimming, weed control, fertilization, pruning and regular trash pick-up within the area of assignment.
3. Conducts preventative maintenance checks (oil, filters, belts, tire pressure, etc.)
4. Assist other department personnel in the completion of work activities as assigned.
5. Other duties as assigned.

EXPERIENCE / KNOWLEDGE:
1. Ability to operate grounds equipment within safety guidelines.
2. Landscape experience (1-3 years) preferred.
4. Snow and ice removal experience preferred.

EDUCATION:
1. High School Diploma or equivalent required.

PHYSICAL DEMANDS:
1. Able to lift 50 pounds with proper technique.
2. Work safely from a stepladder, aerial lifts or scaffolding up to a height of 10 feet.
3. Work primarily outdoors involving exposure to inclement weather.

TERMS OF EMPLOYMENT:
This is a twelve (12) month position. Days and hours will vary depending on departmental needs. Schedules will be posted one week in advance. Salary and benefits as established by the Board of Education. Flexible hours/OT may be necessary.
EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board’s policy on evaluation of ESSO employees

Employee Signature: ______________________________    Date: _____________
Supervisor Signature: ______________________________    Date: _____________