POSITION GROUP: ETA

POSITION TITLE: Teacher

DEPARTMENT: Elementary Curriculum

REPORTS TO: Building Principal

SUPERVISES: N/A

POSITION GOAL(S):

Implement the curriculum and initiatives of School District U-46 with fidelity to improve academic achievement for all students.

JOB DUTIES / ACCOUNTABILITIES:

1. Plan a program of study that follows district guidelines and, as much as possible, meets the individual needs, interests and abilities of students.
2. Implement researched-based teaching strategies that engage all students; acknowledging a range of abilities of students and cultural backgrounds.
3. Create an environment conducive to learning and motivate students through effective communication and evaluative feedback.
4. Implement current district curriculum and subject matter that is grade level appropriate.
5. Plan and guide the learning process toward the mastery of curriculum goals and establish clear objectives for all lessons, units, and projects that are clearly communicated to students.
6. Implement school improvement plans and strategies.
7. Collaborate with colleagues, students, and/or parents on a regular basis and as requested by the administration.
8. Implement formative and summative assessments of student progress to drive instruction and communicate progress to students and parents.
9. Set high expectations for student achievement and behavior and motivate students to work to their highest potential.
10. Assist in the referral and diagnosis of students with learning difficulties, seeking assistance from other school personnel as required.
11. Work cooperatively with building principal and/or director in assessing his/her teaching strengths and weaknesses, and plan and implement a program to improve teaching competencies.
12. Participate on curriculum, personnel, policy or professional development committees related to the educational program.
13. Maintain accurate, complete, and correct records as required by law and district policy.
14. Assist administration in implementing student discipline policies and maintain order in area(s) assigned and/or supervised in a fair and just manner.
15. Perform other duties as assigned by the principal or other administrative staff.

EXPERIENCE / KNOWLEDGE:
2. Ability to implement the RtI process and tiered instruction and interventions.
3. Fluent verbal and written Spanish and English skills.
4. Bicultural awareness of both Spanish speaking countries and mainstream English speaking community.

EDUCATION:
1. Bachelor’s degree in related subject from accredited university.
3. Bilingual and/or English as a Second Language (ESL) Endorsement/Approval is required based on teaching assignment.
4. Teaching experience is preferred but not necessary for hiring.
   - Experience in at least one of the grade levels of a multi-grade is preferred.
   - Preferable recent experience in the sought position.

PHYSICAL DEMANDS:
1. Requires prolonged sitting or standing.
2. Occasionally requires physical exertion to manually move, lift carry, pull, or push heavy objects or materials.
3. Occasional stooping, bending, and reaching.
4. Must work in busy, noisy and crowded environments.
5. Must work indoors/outdoors as the job requires.
6. Frequently work at a fast pace with unscheduled interruptions.
7. May be required to leave main work site to attend meetings.
8. Public contact requiring appropriate business-like apparel.

TERMS OF EMPLOYMENT:
This is a 9-month position. Salary and benefits as established by the Board of Education

EVALUATION:
Performance of the job will be evaluated in accordance with provisions of the Board’s policy on evaluation of ETA personnel.

Employee Signature: ________________________________    Date: _____________
Supervisor Signature: ________________________________    Date: _____________