JOB DESCRIPTION
CROSS CATEGORICAL TEACHER
SECONDARY LEVEL

POSITION GROUP: ETA

POSITION TITLE: Cross Categorical Teacher

DEPARTMENT: Special Education Department

REPORTS TO: Building Principal

SUPERVISES: N/A

POSITION GOAL(S):
To provide individualized instruction as mandated by individual student IEPs.

JOB DUTIES / ACCOUNTABILITIES:

1. Provide direct services and instruction as mandated by the IEP.
2. Administration of classroom, district and state assessment.
3. Modification of classroom assignments and tests for caseload students.
4. Ongoing collaboration and communication with parents and staff.
5. Complete diagnostic components determined on domains sheet.
6. Shared responsibility for testing students as determined by School Service Team discussion.
7. Enter diagnostic information into data-based screens and create hard copy of diagnostic report.
8. Attend School Service Team and IEP meetings.
9. Complete data-based screens for annual reviews/re-evaluations for case load students.
10. Shared responsibility for entering present levels of information for initial evaluations including EEL evaluations as determined by School Service Team discussions.
11. Update progress reports quarterly.
12. Collaborative grade reporting with General Education teachers.
14. Create data driven goals and objectives based on student needs, grade level, and state standards for case load students.
15. Monitor case load for annual review and re-evaluation dates.
16. Oversee that all services on an IEP are implemented.
17. Oversee that goals are updated on data-based screens by case manager and/or related service staff.
18. Attend contract meetings.
19. Attend school professional development.
20. Perform other requirements of the job in accordance with the ETA collective bargaining agreement.

EXPERIENCE / KNOWLEDGE:

1. Knowledge of common core standards.
3. Knowledge of instructional and resource programs for students with a variety of special education eligibilities.
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EDUCATION:
1. Professional Educator License (PEL) with an LBS I endorsement.
2. Bachelor’s degree in related subject from accredited university.
3. Previous experience in Special Education preferred but not necessary for hire.

PHYSICAL DEMANDS:
1. Requires prolonged sitting or standing.
2. Occasionally requires physical exertion to manually move, lift carry, pull, or push heavy objects or materials.
3. Occasional stooping, bending, and reaching.

TERMS OF EMPLOYMENT:
This is a 9-month position. Salary and benefits as established by the Board of Education.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board’s policy on evaluation of support service personnel.

JOB DESCRIPTION CREATION / REVISION DATE: 03/30/2020

Employee Signature: ________________________________ Date: _____________
Supervisor Signature: ________________________________ Date: _____________