JOB DESCRIPTION REVISION DATE: 4/26/12

DEPARTMENT / SCHOOL: Special Education Department

REPORTS TO: Building Principal

SUPERVISES: None

POSITION GOAL: The primary goal of the vision itinerant program is to serve students with vision loss who are experiencing educational difficulties so that they may adequately function within their school setting.

ESSENTIAL FUNCTIONS:
1. Provide individualized instruction to students who are blind or visually impaired
2. Interpret vision evaluations and other reports regarding visual impairment.
3. Consult with health services to provide information about vision impairment.
4. Modification of classroom assignments and tests for caseload students
5. Ongoing collaboration and communication with parents and staff
6. Complete diagnostic components determined on domains sheet
7. Shared responsibility for testing students as determined by School Service Team discussion
8. Enter diagnostic information into data based screens and create hard copy of diagnostic report
9. Attend School Service Team and IEP meetings
10. Complete data based screens for annual reviews/re-evaluations for case load students
11. Shared responsibility for entering present levels of information for initial evaluations including ELL evaluations as determined by School Service Team discussions
12. Update progress reports at the marking period
13. Develop transition plans and Summary of Performance for students 14 years or older
14. Determine accommodations needed as related to the student’s vision impairment.
15. Implement goals as stated in IEP through direct and consult services.
16. Work collaboratively with school personnel to implement accommodations.
17. Manage adaptive equipment.
18. Act as case manager and oversee IEP and implementation of services
19. Monitor case load for annual review and re-evaluation dates
20. Maintain appropriate and accurate records.
22. In-service staff regarding vision loss.
23. Create a schedule that takes into consideration the schedules of students and classroom teacher.
24. Attend building/department meetings in accordance with ETA collective bargaining agreement
25. Attend school professional development
26. Perform other requirements of the job in accordance with the ETA collective bargaining agreement.
27. Ability to work collaboratively with school personnel. Interpret results, and create IEP.
28. Effective communication skills.
29. Performs other duties as assigned by the building principal and administrative staff.
SCHOOL DISTRICT U-46
JOB DESCRIPTION
TEACHER OF THE VISUALLY IMPAIRED

KNOWLEDGE AND CRITICAL SKILLS:
1. Knowledge of vision loss, adverse effects, and educational needs.
2. Knowledge of appropriate formal and informal testing materials, administers tests.

EXPERIENCE AND EDUCATION:
1. Bachelor’s Degree in Education from accredited university
2. Illinois Teaching Certificate (Type 10 or Type 03/09) with an endorsement in Vision Impairment
3. Highly Qualified under NCLB.
4. Previous teaching experience in Special Education preferred but not necessary for hire.

Comments:

ENVIRONMENTAL CONDITIONS:
5. Able to commute in various weather conditions.
6. Able to work in a school setting.
7. Able to be flexible to schedule changes, and work through interruptions and distractions
8. Must work in noisy and crowded environments.
9. Indoors or outdoors in a busy school environment.
10. Frequently work at a fast pace with unscheduled interruptions.
11. May be required to leave main work site to attend meetings.
12. Public contact requiring appropriate business-like apparel.

PHYSICAL DEMANDS:
13. Requires prolonged sitting or standing.
14. Occasionally requires physical exertion to manually move, lift carry, pull, or push heavy objects or materials.
15. Occasional stooping, bending, and reaching.

ADA:
The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990.

This job description will be reviewed periodically as duties and responsibilities change with business necessity. Essential and marginal job functions are subject to modification.

TERMS OF EMPLOYMENT:
Nine month position (189 work days)

EVALUATION:
Performance of the position will be evaluated with provisions set by the Board of Education as per contract.

Employee Signature: __________________________   Date: ____________

Supervisor Signature: __________________________   Date: ____________