SCHOOL DISTRICT U-46

JOB DESCRIPTION

PSYCHOLOGIST

JOB DESCRIPTION REVISION DATE: April 25, 2012

DEPARTMENT / SCHOOL: Special Education

REPORTS TO: Building Principal

SUPERVISES: Done

POSITION GOAL:
To provide support, instruction, and technical assistance with progress monitoring; consultation; prevention; intervention; and evaluation.

ESSENTIAL FUNCTIONS:
1. Collaborate with teachers, parents, and administrators, to find effective solutions to academic and behavior problems
2. Participate in service team
3. Participate in case study process
4. Participate in intervention teams
5. Observe students in the instructional environment in order to identify intervention strategies, barriers to interventions, and collect response to intervention data
6. Provide direct services such as counseling, social skills training, and crisis intervention
7. Document evaluation results appropriately
8. Evaluate the student's cognitive functioning
9. Participate in the development of functional/behavioral analysis and the implementation of behavior plans
10. Provide data entry as needed and guidance for benchmarking progress
11. Perform other duties as assigned by the principal, or other administrative staff.

KNOWLEDGE AND CRITICAL SKILLS:
1. Knowledge of assessing student’s intellectual potential, achievement levels and social/emotional profile through the use of a variety of standardized tools.
2. Highly skillful in gathering, utilizing and analyzing data that will assist in educational programming for students.
3. A wealth of knowledge of various diagnostic tools.

EXPERIENCE AND EDUCATION:
1. Master’s Degree and/or Specialist Degree in School Psychology.
2. Illinois School Service Personnel Certificate (Type 73) with a School Psychology endorsement.

Comments:

ENVIRONMENTAL CONDITIONS:
1. Working in a school setting for the majority of the day
2. Some travel is required between schools
3. Must work in noisy and crowded environments.
4. Indoors or outdoors in a busy school environment.
5. Frequently work at a fast pace with unscheduled interruptions.
6. May be required to leave main work site to attend meetings.
7. Public contact requiring appropriate business-like apparel.

**PHYSICAL DEMANDS:**
1. Requires prolonged sitting or standing.
2. Occasionally requires physical exertion to manually move, lift carry, pull, or push heavy objects or materials.
3. Occasional stooping, bending, and reaching.

**ADA:**
The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990.

This job description will be reviewed periodically as duties and responsibilities change with business necessity. Essential and marginal job functions are subject to modification.

**TERMS OF EMPLOYMENT:**
Nine month position (189 work days)

**EVALUATION:**
Performance of the position will be evaluated with provisions set by the Board of Education as per contract.

Employee Signature: ____________________________ Date: ____________

Supervisor Signature: ____________________________ Date: ____________