JOBS DESCRIPTION
TEACHER
EARLY LEARNERS INITIATIVES

JOB DESCRIPTION CREATION / REVISION DATE: 3/10/17

POSITION TITLE: Teacher – Early Learners Initiatives / Blended

DEPARTMENT: Early Learners Initiatives

REPORTS TO: Director of Early Learners Initiatives

SUPERVISES: N/A

POSITION GOAL(S):

The Early Childhood Teacher of a blended class will plan for, provide and assess the instruction of preschool-age students who are at risk of future academic failure and/or students with mild to moderate special education needs. Additionally, the teacher will build a working relationship with the family of the preschool child to support them in educating their child. Travel within the district and surrounding communities may be required.

JOB DUTIES / ACCOUNTABILITIES:

1. Displays a thorough knowledge of early childhood development, preschool curriculum, authentic assessment, and second language instructional practices for early learners.
2. Plans cohesive instruction following district, Early Learners and English Language Learners Department guidelines that meets the individual needs, interests and abilities of students.
3. Plans for and guides the learning process toward the mastery of curriculum goals, and establishes clear objectives for all lessons, units, and projects that are clearly communicated to students.
4. Implements researched-based, developmentally appropriate teaching strategies that engage all students, acknowledging a range of abilities of students and cultural backgrounds.
5. Creates a classroom environment that facilitates learning and motivates students.
6. Effectively communicates with students, colleagues and parents.
7. Sets high expectations for student achievement and self-regulation; motivates students to work to their highest potential.
8. Implements assessments of student progress defined by program guidelines and communicate progress to students and parents.
9. Implements school improvement plans and strategies.
10. Collaborates with colleagues and parents on a regular basis, and as requested by the administration.
11. Assists in the referral and diagnosis of students with learning difficulties, seeking assistance from other school personnel as needed.
12. Works cooperatively with building principal and/or director in assessing his/her teaching strengths and weaknesses, and planning and implementing a program to improve his/her teaching competencies.
13. Participates in required district or state professional development activities.
14. Participates on curriculum, personnel, policy or professional development committees related to the educational program.
15. Maintains complete and correct records as required by law, district, and program policy.
16. Assists administration in implementing student discipline policies and maintains order in area(s) assigned and/or supervised in a fair and just manner.
17. Other duties as assigned.

**EXPERIENCE / KNOWLEDGE:**
1. Early childhood teaching experience preferred.
4. Understanding of second language acquisition.
5. Knowledge of strategies to differentiate instruction and provide accommodations.

**EDUCATION:**
1. Bachelor’s degree in early childhood education from accredited university.
2. Professional Educator License (PEL) with an Early Childhood endorsement or Provisional Licensure (ELS-PEDU) with an Early Childhood endorsement required.
3. Early Childhood Special Education approval preferred.
4. ESL endorsement preferred.

**PHYSICAL DEMANDS:**
1. Occasionally requires physical exertion to manually move, lift carry, pull, or push objects or materials up to 30 lbs. with proper technique.
2. Frequently outdoors on the playground or occasional walking field trips.

**TERMS OF EMPLOYMENT:**
Nine month position (189 work days)

**EVALUATION:**
Performance of the position will be evaluated with provisions set by the Board of Education as per ETA contract.

Employee Signature: ____________________________ Date: ______________
Supervisor Signature: ___________________________ Date: ________________