JOB DESCRIPTION

BEHAVIOR MANAGEMENT SPECIALIST TEACHER
SPECIAL EDUCATION

JOB DESCRIPTION CREATION / REVISION DATE: May 15, 2013

POSITION TITLE: Behavior Management Specialist Teacher

DEPARTMENT: Special Education

REPORTS TO: Building Principal

SUPERVISES: None

POSITION GOAL(S):
To provide individualized instruction and support as mandated by individual student IEPs.

JOB DUTIES / ACCOUNTABILITIES:

1. Works with staff to plan a program of behavior and social skills that follows district guidelines and, as much as possible, meets the individual needs, interests and abilities of students.
2. Implements school behavioral/social skills program teaching strategies that engage all students; acknowledging a range of abilities of students and cultural backgrounds.
3. Creates an environment conducive to learning and motivates students through effective communication and evaluative feedback.
4. Displays a thorough knowledge of behavior management.
5. Plans for and guides the learning process toward the mastery of behavioral goals, and establishes clear objectives for all social skills lessons, units, and projects that are clearly communicated to students.
6. Implements school behavioral program and strategies.
7. Collaborates with colleagues, students, and/or parents on a regular basis, and as requested by the administration.
8. As appropriate, implements assessments of student progress and communicates progress to staff, students and parents.
9. Collects, organizes and presents student behavioral data to improve the implementation of the school behavior program.
10. Work cooperatively with colleagues and school administrator to implement strategies to help students improve their behavior.
11. Sets high expectations for student achievement and behavior and motivates students to work to their highest potential.
12. Assists in the creation of student behavior intervention plans seeking assistance from other school personnel as required.
13. Work cooperatively with building principal and/or director in assessing his/her teaching strengths and weaknesses, and planning and implementing a program to improve his/her teaching competencies.
14. Participate on curriculum, personnel, policy or professional development committees related to the educational program.
15. Maintains accurate, complete, and correct records as required by law and district policy.
16. Assists administration in implementing student discipline policies and maintains order in area(s) assigned and/or supervised in a fair and just manner.
17. Performs other duties as assigned by the principal, or other administrative staff

EXPERIENCE / KNOWLEDGE:

1. Applicant should be familiar with how to complete, implement, and progress monitor through the development of a Functional Analysis and Behavior Plan to meet individual behavior management needs in the educational environment.
2. Applicant should have knowledge of behavioral interventions that are scientifically researched to have proven positive results (within the school or classroom).
3. Applicant should be able to maintain accurate (written and verbal) communication of assessment records and student progress towards expectations related to behavior/emotional target behaviors and academics within the Emotional Developmental program.
4. Applicant should be able to effectively manage instructional time, space and other resources is able to develop and maintain a daily structure of routines that lends support to the student and promotes academic and social development.
5. Applicant possesses and develops familiarity of grade level curriculum (Common Core Standards) and delivery is through student's most efficient learning modality. Instruction and routines will approximate routines and strategies used in the general education classroom setting the student up for successful transitioning.
6. Applicant will be responsible for the following duties related to maintaining an accurate IEP: Create data driven goals and objectives based on student needs, grade level, and Common Core Standards for all students in the program

EDUCATION:

1. Bachelor’s degree in related subject from accredited university.
2. Illinois teaching certificate (LBSI-Learning Behavior Specialist).
3. Teaching experience in a Self-Contained ED/BD setting is preferred, but not necessary for hiring.
4. Bilingual skills and additional endorsements/certifications are a plus.

PHYSICAL DEMANDS:

1. Requires prolonged sitting, standing, or frequent movement.
2. Occasionally requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials.
3. Occasional stooping, bending, and reaching.
4. Must work indoors or outdoors to support student needs.
TERMS OF EMPLOYMENT:
Nine month position (189 work days)

EVALUATION:
Performance of the position will be evaluated with provisions set by the Board of Education as per contract.

Employee Signature: ___________________________ Date: _____________
Supervisor Signature: ___________________________ Date: _____________