JOB DESCRIPTION REVISION DATE: 4/27/12

DEPARTMENT / SCHOOL: Physical Education / High School

REPORTS TO: Athletic Director/Divisional or Building Principal

SUPERVISES: N/A

POSITION GOAL:
To develop in each pupil an understanding of the relationship of good body function and exercise; to motivate each pupil to cultivate physical fitness along with emotional and social health; to identify and develop pupils' talents in terms of physical achievement; to develop strength, skill, agility, poise and coordination in individual, dual and team physical activities and sports in accordance with each pupil's ability.

ESSENTIAL FUNCTIONS:
1. Teaches knowledge and skills in physical fitness, health education, rhythm and dance, and individual, dual and team sports utilizing course of study adopted by the Board of Education and School district U-46, along with other appropriate learning activities.
2. Provides appropriate safety instruction and makes safety checks on equipment and field areas to ensure the overall safety of students.
3. Works cooperatively with other physical education teachers in planning a balanced physical education program.
4. Maintains accurate, complete and correct records as required by law, district policy and administrative regulation.
5. Attends staff meetings, maintains professional competence through in-service education provided by the district and in self-selected professional growth activities.
6. Selects and requisitions uniforms, equipment, and instructional aids; maintains required inventory records.
7. Plans a program of study that follows district guidelines and, as much as possible, meets the individual needs, interests and abilities of students.
8. Implements researched-based teaching strategies that engage all students; acknowledging a range of abilities of students and cultural backgrounds.
9. Creates an environment conducive to learning and motivates students through effective communication and evaluative feedback.
10. Plans for and guides the learning process toward the mastery of curriculum goals, and establishes clear objectives for all lessons, units, and projects that are clearly communicated to students.
11. Implements school improvement plans and strategies.
12. Collaborates with colleagues, students, and/or parents on a regular basis, and as requested by the administration.
13. As appropriate, implements assessments of student progress and communicates progress to all students and parents.
14. Sets high expectations for student achievement and behavior and motivates all students to work to their highest potential.
15. Assists in the referral and diagnosis of students with learning difficulties, seeking assistance from other school personnel as required.
16. Work cooperatively with building principal and/or director in assessing his/her teaching strengths and weaknesses, and planning and implementing a program to improve his/her teaching competencies.

17. Participates on curriculum, personnel, policy or professional development committees related to the educational program.

18. Assists administration in implementing student discipline policies and maintains order in area(s) assigned and/or supervised in a fair and just manner.

19. Performs other duties as assigned.

**KNOWLEDGE AND CRITICAL SKILLS:**

1. Displays a thorough knowledge of curriculum and subject matter.
2. Able to analyze, demonstrate, and explain basic skills, knowledge and strategies of formal sports, games, rhythms, and fundamentals of body movement.
3. Able to evaluate each pupil’s growth in physical skills, knowledge, and contribution in the subject area.

**EXPERIENCE AND EDUCATION:**

1. Bachelor’s Degree with major or minor in Physical Education
2. Illinois Teaching Certificate
3. Experience preferred but not necessary for hire.

*Comments:

**ENVIRONMENTAL CONDITIONS**

1. Must be able to work indoors, outdoors and in a swimming pool facility.
2. Must work in noisy and crowded environments.
3. Frequently work at a fast pace with unscheduled interruptions.
4. May be required to leave main work site to attend meetings.
5. Public contact requiring appropriate business-like apparel when necessary.

**PHYSICAL DEMANDS:**

1. Must be physically fit to interact with students in a P.E. setting.
2. May be required to drive between locations.
3. May require physical exertion to manually move, lift carry, pull, or push heavy objects or materials.
4. May require prolonged sitting or standing.
5. Occasional stooping, bending and reaching.

**ADA:**

The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990.

This job description will be reviewed periodically as duties and responsibilities change with business necessity. Essential and marginal job functions are subject to modification.

**TERMS OF EMPLOYMENT:**

Nine month position (189 work days)

**EVALUATION:**
Performance of the position will be evaluated with provisions set by the Board of Education as per contract.

Employee Signature: ________________________________ Date: ______________

Supervisor Signature: ________________________________ Date: ______________