



# Union County Public Schools

## Job Description

<b>POSITION TITLE:</b> CTE Health Science Education	<b>TERM OF EMPLOYMENT:</b> 10 months
<b>DATE:</b> 08/14/2023	<b>DATE OF PREVIOUS REVISION:</b> 12/20/2021
<b>FLSA EXEMPTION STATUS:</b> Exempt	<b>PAY GRADE:</b> Certified Scale

**JOB SUMMARY:** Under general supervision, a Career and Technical Education (CTE) Health Science Education teacher will plan, organize, and implement an appropriate instructional and vocational programs related to long-term, home, and hospital health care occupations in a secondary learning environment that guides, and encourages students to develop and fulfill their academic goals by creating a classroom environment that is conducive to learning, and appropriate to the maturity and interest of students.

### ESSENTIAL JOB FUNCTIONS

1.	Plan, prepare, and deliver educational lesson plans and instructional materials that facilitate active learning
2.	Demonstrate differentiated methods of instruction that effectively address individual student educational goals and needs
3.	Establish clear objectives for all lessons, units, projects, and other appropriate activities in furtherance of curriculum goals
4.	Evaluate student progress and development to address individual needs
5.	Provide Supervision of students for the purpose of providing a safe and positive learning environment

### DUTIES & RESPONSIBILITIES

1.	Accurately maintain records, as required by state or federal laws, and Union County Board of Education policies, and/or school-based requests, and adhere to confidentiality requirements of state and federal law.
2.	Manage student behavior in the classroom by establishing and enforcing rules and procedures and implementing Positive Behavior Intervention Strategies
3.	Works collaboratively with pupils, parents, support staff, administrators, and outside stakeholders, i.e. health organizations/agencies, to enhance training and employment

	opportunities for students
4.	Communicate necessary information regularly to students, colleagues, and parents regarding student progress and individual needs
5.	Instruct and monitor students in the use of learning materials and equipment through the utilization of relevant technology and instruction.
6.	Effectively communicate to assistant teachers, student teachers, instructional assistants, and volunteers their responsibilities.
7.	Serves as the Health Occupations Students of America (HOSA) student organization advisor
8.	Selects and requisitions instructional materials; Maintains accurate inventory and records
9..	Participate in school-sponsored extracurricular activities, such as social activities, sporting activities, clubs, and student organizations, as directed.
10.	Provide for his/her own professional growth through an ongoing program of reading, workshops, seminars, conferences, and/or advanced coursework at institutions of higher learning.
11.	Effectively produces professionally written correspondence across various communication mediums, i.e. cell phone, computer
12.	Performs other duties as assigned

**MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS**

Minimum Qualifications	Desirable Qualifications
<ul style="list-style-type: none"> <li>• Associates or Bachelor's Degree in health science related field</li> <li>• 2 years of experience in a Health Science area.</li> </ul> <p>Must qualify for licensure as a CTE teacher by the North Carolina Department of Public Instruction</p>	<ul style="list-style-type: none"> <li>• Master's degree in related area.</li> </ul>

**KNOWLEDGE, SKILLS, AND ABILITIES**

**JOB KNOWLEDGE/SKILLS:**

- Detailed knowledge of methodologies, techniques and practices used to educate and train youth in Health Science, Nurse Assistant and/or Pharmacy technician programs.
- Occupational knowledge regarding practices and procedures utilized in physicians' offices, health clinics, competencies for certified nursing programs and health and safety requirements.

**COMMUNICATION/INTERACTIONS**

- Ability to work with diverse individuals and/or groups

**CUSTOMER RELATIONSHIPS**

- Requires the ability to interact with people beyond giving and receiving instructions.
- Must be adaptable to performing in stressful and emergency situations

**PHYSICAL REQUIREMENTS**

**WORK ENVIRONMENT:**

Sedentary/Medium - Exert force 10-25 lbs., frequently; and up to 10 lbs., constantly; or a negligible amount of force to frequently lift, carry, push, pull, or move objects.

Physical Demands: Frequent standing, walking, pushing, pulling, carrying, reaching, handling, and repetitive fine motor activities. Hearing and speech to communicate in person or over the telephone. Vision: Frequent near acuity and occasional far acuity. Mobility to work in a typical office setting and use standard office equipment. Vision to read printed materials, a VDT screen, or other monitoring devices.

Environmental Conditions: Varies from indoors exposure to outside weather conditions  
Exposure to noise levels ranging from moderate to loud.

Hazards: Uneven walking/working surfaces, communicable diseases, cleaning chemicals, lifting/carrying of materials, and power/hand-operated equipment and machinery (as related to specific assignment).

***In compliance with Federal Law, Union County Public Schools administers all education programs, employment activities and admissions without discrimination against any person on the basis of sex, race, color, religion, national origin, age or disability.***

***DISCLAIMER: This is not necessarily an exhaustive list of all responsibilities, duties, skills, efforts, requirements or working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job or to require that other or different tasks be performed as assigned.***