

CAMP LEADER SUB

Number of Positions: 4-6

Salary: \$15.75-\$16.00 to \$16.75-\$17.00/hour; as needed for 10 weeks
Plus paid planning and training hours as needed

Dates: June 3 – August 7, 2026;
Monday – Friday, 7:30am-5:30pm

Training: Evenings May 13, 19, and 20; Day of June 1 & 2



GENERAL DESCRIPTION/ESSENTIAL FUNCTIONS:

Under the supervision of the Camp Coordinators across the district, the Camp Leader Sub assists in the implementation of summer camp as needed. Leaders will supervise campers ages 3-15. Subs will be given as much notice as possible when Camp Leader Sub shifts arise; an additional \$1/hr will be added to compensation for picking up shifts day-of.

Camp leaders are responsible for the safety of all campers, meeting camp objectives, working within a budget, and communicating with adults and supervisors. Daily activities include (but not limited to) arts & crafts, nature hikes, hands-on exploration, active games, team building activities, and taking field trips via MTD.

As a benefit, all camp staffers receive both a summer pool pass to the Crystal Lake Park Family Aquatic Center and a summer membership to the Urbana Health and Wellness Center.

QUALIFICATIONS:

Interest, enthusiasm, and experience in planning and leading youth programs. Enjoyment of nature, community and familiarity with local cultural and natural resources. Ability to supervise campers, make fair decisions, and carry out a wide variety of activities. **CPR and First Aid certifications are required.**

Minimum age requirement: 18 years.

DUTIES AND RESPONSIBILITIES:

1. Assist in the planning, organization and/or implementation preplanned activity schedule of high-quality activities.
2. Participate in pre-camp staff training and planning sessions.
3. Become familiar with campers; know their personalities, skills and interests.
4. Navigate local MTD bus routes for camper transportation.
5. Ensure safety of campers and staff.
6. Enforce camp rules.
7. Communicate with adults/parents about daily camp activities.
8. Complete all necessary forms and documents.
9. Follow and enforce all Urbana Park District policies and procedures.
10. Complete other work-related duties as assigned by Camp Coordinators

PHYSICAL EFFORT AND WORK ENVIRONMENT:

- Must have the ability to work outdoors under various weather and environmental conditions.
- Must have the physical ability to lead and actively participate in camp activities which include, but are not limited to swimming, arts and crafts, physical games, and educational activities.
- Must be able to respond quickly in an emergency.
- Must be able to maneuver on and off of CUMTD buses.
- Must be alert at all times, keeping safety in mind. Must possess acceptable hearing and visual capabilities in order to monitor environment and children's well-being.
- May be asked to lift and carry up to 50 pounds in various forms.
- May be required to crouch, sit, stand, or maintain physical activity for extended periods of time.