



Urbana Park District

CAMP FRESH (Future Responsible Environmental Stewardship Heroes) SUPERVISOR

Number of Positions: 1

Salary: \$10.50-\$12.00/hour

Dates: July 8-12, 15-19, 22-27, 2019 with planning and training in May and June
8:30am-4:00pm; ~30 hours/week

GENERAL DESCRIPTION/ESSENTIAL FUNCTIONS:

Under the supervision of the Environmental Education Coordinator, the Camp FRESH leader develops and implements our teen summer program for a group of 8-15 campers, ages 11-14. Daily activities include nature hikes, hands-on exploration, active games, and team building activities, participating in service learning projects, and visiting a variety of organizations in the Urbana-Champaign community. The Camp FRESH supervisor is responsible for the supervision of Camp FRESH staff, the safety of all campers, meeting camp objectives, working within a budget, and communicating with parents and the Education Coordinator.

QUALIFICATIONS:

Interest, enthusiasm, and experience in planning and leading youth programs. Enjoyment of nature and familiarity with local cultural and natural resources. Ability to supervise, plan, make fair decisions, and carry out a wide variety of activities. **CPR and First Aid certifications are required. Minimum age requirement: 21 years.**

DUTIES AND RESPONSIBILITIES:

1. Participate in pre-camp staff training and planning sessions.
2. Oversee the planning, organization and implementation of a weekly schedule of high-quality activities for groups of 8-15 children ages 11-14.
3. Direct and supervise Camp FRESH leaders.
4. Become familiar with campers; know their personalities, skills and interests.
5. Ensure safety of campers and staff.
6. Complete necessary forms and documents.
7. At the end of the last session, provide an overall report of the Camp FRESH program, including an evaluation of the program organization and possible improvements for the future.
8. Follow and enforce all Urbana Park District policies and procedures.
9. Complete other work-related duties as assigned by the Environmental Education Coordinator.
10. Act as a positive role model for camp and staff alike.

COMMUNICATION

- Evaluate individual programs and materials and provide a report to the Environmental Education Coordinator.
- Communicate clearly and professionally with parents/guardians and other supervisory staff.

PHYSICAL EFFORT AND WORK ENVIRONMENT:

- Must have the ability to work outdoors under various weather and environmental conditions.
- Must have the physical ability to lead and actively participate in camp activities which include, but are not limited to, hiking, swimming, arts and crafts, physical games, and educational activities.
- Must be able to physically respond quickly in an emergency.
- Must be alert at all times, keeping safety in mind. Must possess acceptable hearing and visual capabilities in order to monitor environment and children's well-being.
- Must have the ability to physically support children when needed for safety in general camp activities (child weighing 50 - 200 pounds).
- Must be able to speak loudly to groups of children.
- May be required to lift and carry up to 50 pounds in various forms.
- May be required to sit, stand, or maintain physical activity for extended periods of time.