



Spring Hill High School Youth Teacher Apprentice

(Teaching/Training Pathway)

Title	Spring Hill High School Youth Teacher Apprentice
Purpose	The Youth Teacher Apprentice assists the instructor in creating a positive learning environment to facilitate the personal, social, and intellectual development of students. To accomplish these tasks, the Youth Teacher Apprentice works closely with the staff and administration of their building.
Supervision	School Principal, Mentor Teacher, CTE Coordinator
Qualifications	<ul style="list-style-type: none"> • 16 Years of Age Qualification • Meets qualifications per the Spring Hill School District program planning guide. • Experience with children is preferred. • Health and Inoculation Certificate on file in the District Office. • Desire to continue professional growth.
Physical Requirements & Conditions	<ul style="list-style-type: none"> • Requires prolonged sitting or standing. • Occasionally requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials up to 20 lbs. • Occasional stooping, bending, and reaching. • Must work indoors and outdoors year-round. • Must work in noisy and crowded environments. • Must be able to climb stairs and use a small stepladder.
General Responsibilities	<ul style="list-style-type: none"> • Assist in facilitating the personal, social and intellectual development of students. • Assist in establishing a positive learning environment, and respond to individual needs of students. • Ensure that all activities conform to district guidelines • Communicate effectively • React to change productively and handle other tasks as assigned
Essential Functions	<ul style="list-style-type: none"> • Assist in the instruction and supervision of students. • Observe, record, and report student behavior. • Assist students with remedial work. • Tutor students as directed. • Assist with small group instruction.

- Monitor student progress.
- Assist students in games and in proper use of playground equipment.
- Use appropriate behavior management techniques to maintain a positive climate for learning.
- Motivate students through effective communication and evaluative feedback.
- Set high expectations for student achievement and behavior.
- Demonstrate effective interpersonal relationships with others.
- Assist in providing for the special physical needs of students.
- Grade papers and assist with record keeping.
- Take attendance and record absences.
- Prepare instructional materials and supplies for use.
- Attend staffings and general staff meetings.
- Assist in the maintenance and inventory of materials.
- Immediately report accidents, assaults, destruction of property, and abusive behavior to the Instructor and Principal.
- Adhere to required program guidelines as defined by the Kansas Plan for Special Education.
- See that district and cooperative policies are observed during all activities.
- Keep abreast of new information, innovative ideas and techniques.
- Teach 3 lessons per quarter, totaling 6 lessons per semester
- Adhere to all district and cooperative health and safety policies including all precautions of the Bloodborne Pathogens Exposure Control Plan.
 - https://youtu.be/m7Uctc_Y5Wg?si=cfy0JoRgiNo6GgCb
- Other duties as assigned by the Instructor, Principal, or Director of Special Education.

7/9/25