SPRING HILL SCHOOL DISTRICT

Supplemental Activities

Title	**Assistant Track Coach**
Purpose	The Assistant Track Coach assists the Head Track Coach in promoting an appreciation of physical fitness, teamwork, and sportsmanship. The Assistant Track Coach assists in providing leadership and supervision for team and individual sports, and works closely with the other staff and administration of USD 230.
Supervision	School Principal and Activities Director
Benefits	According to the Master Agreement
Required Qualifications	• Bachelor's degree from an accredited college/university. • Current Kansas State Teaching License on file in the central office. • Health and Inoculation Certificate on file in the central office. • Have a valid driver's license, be able to drive, and qualify under the district's insurance carrier when driving a district vehicle. • Desire to continue professional growth..
Physical Requirements & Conditions	• Requires prolonged sitting or standing. • Occasionally requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials up to 20 lbs. • Occasional stooping, bending, and reaching. • Must work indoors and outdoors year round. • Must work in noisy and crowded environments.
General Responsibilities	• Assist in the coordination and supervision of the track program and team. • Promote an appreciation of physical fitness, teamwork and sportsmanship. • Assist in the design of a training program and meet program. • Assist in the organization and supervision of the coaching staff to assure that the program is properly implemented. • Ensure that all athletic activities conform to KSHSAA guidelines. • Communicate effectively with all members of the school district and community. • Work effectively with booster clubs and other community organizations. • React to change productively and handle other tasks as assigned. • Support the value of an education. • Support the philosophy and vision of USD 230.
Essential Functions	• Assist in the coordination and supervision of the track program and team. • Help students achieve gains in athletic skill and team performance.

- Assist in designing a training program and meet program.
- Assist in organizing and supervising the coaching staff to assure that the program is properly implemented.
- Assume duties of the Head Coach if required to do so.
- Attend KSHSAA rules meetings, and adhere to rules and regulations of KSHSAA and the Frontier League.
- Assist in the development of team rules, communicating them to the players and their parents, and equitably enforce them.
- Maintain good public relations for the Track Program including:
  -Develop programs and brochures.
  -Present programs to community groups such as Booster Club
  -Notify media of sporting events, scores, news items, before and after meets or events.
- Ensure that student athletes meet eligibility rules
- Ensure that student athletes adhere to training rules, lettering policies, grade requirements and rules of behavior.
- Ensure the continual supervision of student athletes on the court, in conditioning, and in locker and shower rooms.
- Ensure that health and safety precautions are observed during all activities
- Immediately report all major injuries incurred during practice sessions or competition to the Head Coach, Activities Director, and Principal.
- Assist in the proper purchasing, inventory and care of equipment.
- See that district policies are observed during all activities.
- Keep abreast of new information, innovative ideas and techniques.
- Obtain advance approval of the Head Coach for all activities and expenditures.
- Adhere to all district health and safety policies, including all precautions of the Bloodborne Pathogens Exposure Control Plan.
- Other duties as assigned by the Head Coach, Activities Director, Principal or other Administrative Staff.