




Unified School District 232, De Soto, KS

Special Services

Title	Center-Based Paraprofessional
Job Purpose	Paraprofessionals play an essential role within school districts. Under the supervision of a licensed teacher, a paraprofessional supports teachers and students in many ways, including working with special needs students in small groups, or providing one to one support in the classroom. The Center-Based Paraprofessional assists in the implementation of intensive instructional programs, including assisting with daily living and behavioral skills, and sometimes providing medical care under the direction of a licensed nurse.
Supervision	Special Education Teacher/Building Principal
Benefits	<ul style="list-style-type: none"> • Fringe benefits as scheduled by the Board of Education • 1 sick day per month equal to a day worked. Accrued from first day of work. • 3 days bereavement leave per occurrence • 174 day work calendar
Required Qualifications	<ul style="list-style-type: none"> • High School diploma or equivalent.; college degree preferred • Experience working with students with special needs • Current Certification of Health, including negative TB test • Completion of clear, criminal background check
Physical Requirements & Conditions	<ul style="list-style-type: none"> • Requires prolonged sitting or standing • Requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials up to 20 pounds • Requires stooping, kneeling, crawling, bending, turning, and reaching • Must work in noisy and crowded environments
Essential Job Functions	<ul style="list-style-type: none"> • Assist in facilitating the personal, social, and intellectual development of students • Assist in establishing a positive learning environment and respond to the individual needs of the students • Operate required equipment appropriately • React to change productively and handle other tasks as assigned • Assist in the instruction and supervision of students • Assist with small group instruction • Motivate students through effective communication and evaluative feedback • Prepare instructional materials and supplies for use

- 
- Demonstrate effective interpersonal relationships with others
 - Implement behavior plans for students that have been designed by the behavior team
 - Assist students with challenging and/or aggressive behaviors
 - Assist students in personal care needs due to medical conditions and physical limitations
 - Attends professional development as required
 - Attends staff meetings as required
 - Other duties as assigned by the special services teacher and/or principal

FLSA: Non Exempt

4/24/24