




## Unified School District 232, De Soto, KS Early Childhood Special Education Teacher

<b>Title</b>	Early Childhood Special Education Teacher
<b>Job Function</b>	The Early Childhood Special Education Teacher will develop and provide specialized instruction to meet the unique needs of students with disabilities; evaluate and assess student progress as related to Individualized Educational Program (IEP) goals; work with other special education staff to support all areas of a student’s IEP, and function as the case manager to assigned students.
<b>Supervision</b>	<ul style="list-style-type: none"> <li>• Building Principal and Director of Special Education</li> </ul>
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• Salary: according to current certified salary schedule</li> <li>• Fringe benefits according to the Board of Education</li> </ul>
<b>Required Qualifications</b>	<ul style="list-style-type: none"> <li>• Must have a current Kansas teaching license with proper endorsement to teach special education low incidence.</li> </ul>
<b>Physical Requirements &amp; Conditions</b>	<ul style="list-style-type: none"> <li>• Requires physical exertion to manually move, lift, carry, push, and/or pull heavy objects</li> <li>• Requires prolonged sitting or standing.</li> <li>• Requires regular attendance and/or presence at the job</li> <li>• Occasional stooping, bending and reaching.</li> <li>• Perform all job duties effectively</li> <li>• Must be able to work in a variety of locations</li> <li>• Must occasionally travel to in-district and/or out of district professional activities or events</li> <li>• Must be able to work in noisy and crowded environments.</li> </ul>
<b>Job Duties</b>	<ul style="list-style-type: none"> <li>• Assist in the early recognition and prevention of developmental and educational student needs</li> <li>• Participate in district/individual developmental screenings</li> <li>• Facilitate the initial evaluation and re-evaluation process, including writing reports</li> <li>• Develops and implements annual IEP for students to include present level of educational performance, special education needs, instructional goals, and special education and related services required to meet those goals.</li> <li>• Provides research-based specialized instruction to address the instructional goals on a student’s IEP.</li> <li>• Monitors and assesses student progress on IEP goals.</li> <li>• Plan, prepare, and deliver instructional activities that facilitate active learning experiences and in a timely manner</li> <li>• Maintain a positive classroom environment that is conducive to effective learning</li> <li>• Assist general ed. teachers in planning and implementing effective classroom lessons using district curriculum and assessments.</li> </ul>

- Implement programs and other activities as recommended by support service staff (occupational therapy, physical therapy, speech therapy, etc.)
- Adhere to required program guidelines as defined by the Kansas Plan for Special Education as well as follow department selected curricular and assessments
- Facilitate the personal, social/behavioral, adaptive, language, motor and intellectual development of assigned students
- Support positive learning environments and respond to the individual needs of the students
- Ensure that all activities conform to district and state guidelines
- Adhere to special education policies, deadlines and best practice
- Communicate and work effectively with members of the school district and community
- Appropriately use all technology as required
- React to change productively and handle other tasks as assigned
- Monitor and report on student progress (i.e. progress reports, parent conferences) and make informed, timely data based educational decisions
- Provide leadership in the selection and implementation of developmentally appropriate curriculum and subject matter
- Display a thorough knowledge of curriculum and subject matter, including the Kansas Early Learning Standards
- Demonstrate awareness of the needs of students and provide for individual differences
- Set high expectations for student achievement and behavior
- Demonstrate effective interpersonal relationships with others
- Assist general education teachers and paraprofessionals in establishing and maintaining a positive climate for learning through appropriate classroom management
- Provide mealtime/snack supervision, toileting, hygiene, and health care as needed
- Plan and implement transitional programs for students transitioning from Infant Toddler Services and to Kindergarten.
- Consult with parents, teachers, administrators and others concerning the needs of student and special services that are available
- Refer students and their families to appropriate community agencies and services
- Assist teachers in the development and implementation of curriculum modifications and appropriate classroom strategies
- Responsible for managing special education caseload and meeting IEP and evaluation deadlines
- Maintain appropriate, confidential records and provide timely reports
- Keep abreast of new information, innovative ideas, and research-based techniques
- Train and supervise paras as assigned
- See that school district policies are observed during all activities
- Obtain advance approval for all special activities and expenditures
- Adhere to all district and cooperative health and safety policies, including all precautions of the Bloodborne Pathogens Exposure Control Plan
- Maintain confidentiality as outlined by FERPA and HIPAA
- Update and complete all necessary reports
- Regular attendance for the position
- Demonstrate professionalism

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- Demonstrates collaboration
  - Support and follow the mission, vision, and policies of USD 232
  - Other duties as assigned