



Unified School District 232, De Soto, KS  
**Lunchroom Aide**

<b>Title</b>	Lunchroom Aide
<b>Job Purpose</b>	The lunchroom aide provides assistance and supervision for children during lunch to ensure a safe and secure environment.
<b>Supervision</b>	Building Principal
<b>Benefits</b>	<ul style="list-style-type: none"> <li>Fringe benefits as designated by the Board of Education</li> <li>Bereavement Leave – three (3) days per occurrence.</li> <li>174 day work calendar</li> </ul>
<b>Required Qualifications</b>	<ul style="list-style-type: none"> <li>High school diploma or equivalent</li> <li>Previous work in a school setting, preferred</li> <li>Completion of clear, criminal background check</li> <li>Current Certificate of Health, including negative TB test on file in the District office</li> </ul>
<b>Physical Requirements &amp; Conditions</b>	<ul style="list-style-type: none"> <li>Requires prolonged standing</li> <li>Occasional stooping, bending, and reaching</li> <li>Must work in noisy and crowded environments</li> </ul>
<b>Essential Functions</b>	<ul style="list-style-type: none"> <li>Supervise students at lunch and maintains a positive atmosphere that aligns with the rules present within the building</li> <li>Circulate through the cafeteria during mealtime and assists students as needed</li> <li>Assist in lunchroom clean-up on an as-needed basis between lunch periods/groups of students</li> <li>Report safety, sanitary, and other hazards immediately to front office staff</li> <li>Maintain confidentiality and professionally represents the school and district in interactions with parents, community, staff, and students</li> <li>Attend work regularly and is punctual</li> <li>Support the mission and vision of USD 232</li> <li>Perform other duties as assigned by supervisor</li> </ul>