

COACH

Purpose Statement

To help each participating student achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem.

Essential Functions

- Coach individual participants in the skills necessary for excellent achievement in the sport involved.
- Plans and schedules a regular program of practice in season.
- Works closely with the athletics director in scheduling intramural and interscholastic contests.
- Recommends purchase of equipment, supplies, and uniforms, as appropriate.
- Maintains necessary attendance forms, insurance records, and similar paperwork.
- Oversees the safety conditions of the facility or area in which assigned sport is conducted at all times that students are present
- Establishes performance criteria for eligibility in interscholastic competition in his sport.
- Enforces discipline and sportsmanlike behavior at all times, and establishes and oversees penalties for breach of such standards by individuals students.

Other Functions

Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS for effective coaching techniques for sport involved.

KNOWLEDGE of the rules, regulations, strategies, and techniques of the sport involved.

ABILITY to establish and maintain effective working relationships with school administrators, parents, and students. Ability is also required to work with a diversity of individuals and/or groups. Problem solving is required to analyze issues and create action plans. Specific ability-based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining constructive relationships; adapting to changing work priorities; maintaining confidentiality; exhibiting tact and patience; and working flexible hours.

Responsibility

Responsibilities include: working under limited supervision using standardized practices. Utilization of resources from other work units may be required to perform the job's functions. There is some opportunity to significantly impact the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: some lifting up to 50 lbs, carrying, pushing, and/or pulling. Generally the job requires 10% sitting, 45% walking, and 45% standing. This job is performed in a generally clean and healthy environment in and outdoors. Duties may be occasionally performed away from home school. Must be able to work in noisy and crowded environments. There may be occasional exposure to blood, bodily fluids, and tissue; occasional interaction among unruly children.

Reports To Athletic Director

Supervises Students as assigned

Education High School diploma or equivalent

Qualifications Appropriate qualifications as defined by The Kansas State High School Activities Association (KSHSAA)

Experience Knowledge of sport involved

Terms Work schedule related to sport. Salary determined according to the current schedule and Negotiated Agreement

FLSA Status Non-Exempt

Evaluation Performance evaluation done by Athletic Department

Continuing Education/Training

Annual Training Videos

Certificates & Licenses

Clearances

Clearance through KSDE or

Background Check

Pre-employment Physical

TB Test