



Bangor Public Schools

"Providing Educational Excellence as a Pathway to Success"

Bangor Public Schools Posting August 4, 2025

Posting: High School Kitchen Assistant/Deliver Driver

Reports to: Food Service Director

Location of work: Bangor High School

Starting Date: Fall 2025

Rate of Pay: Competitive wages based on experience

Hours to work: 7 hours per day on all scheduled school days. Required to attend staff training days, start-up and shut-down days.

Classification: Kitchen Staff

All applications should be submitted to: <https://www.applitrack.com/vbc/onlineapp/default.aspx>

Job Goals: Prepare and serve nutritious and attractive meals for consumption in the school cafeteria by performing the following duties.

Minimum Qualifications:

- High School diploma or equivalent.
- Must pass a criminal background check as required by School Safety Legislation.
- Must possess a valid driver's license
- Must be able to operate a delivery van and hydraulic lift gate

Work Experience:

- Food preparation experience or training.

Knowledge & Skills:

- Basic computer skills.
- Effective communication skills
- Ability to establish cooperative working relationships with district staff to enhance the completion of assigned tasks

The Board of Education of Bangor Public Schools does not discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, marital status, or any other legally protected characteristic, in its programs and activities including employment opportunities

801 West Arlington Street, Bangor, Michigan 49013

Phone: (269) 427-6800 | Fax: (269) 427-8274



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Essential Job Functions:

- Prepare and serve nutritious and attractive meals.
- Assist with meal production as directed.
- Maintain and apply all safety, sanitation and cleanliness standards and practices in all food service areas as required by federal, state, local and district regulations and policies.
- Operate production equipment and dishwashing equipment.
- Compile and maintain appropriate records and forms.
- Receive, stock and inventory food and supplies.
- Compile and maintain appropriate records for federal, state and local regulations and reports.
- Understand and determine qualified meals and qualified components of meals.
- Monitor reimbursable meal qualification at point of service.
- Stock, display and present merchandise.
- Assist in coordination of events and activities.
- Assist in operation of facilities as directed by Head Cook and Food Service Director.
- Coordinate meal production in absence of Head Cook.
- Meet and service the needs of clientele in a timely fashion and in a pleasant and appropriate manner.
- Other duties as assigned by Director and/or designee.

ESSENTIAL PHYSICAL AND ENVIRONMENTAL JOB FUNCTIONS: Able to handle the Physical Demands and Environmental Factors related to the position:

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job. Unless reasonable accommodations can be made, while performing this job, the staff member shall:

- Requires prolonged sitting or standing.
- Requires stooping, kneeling, crawling, bending, turning, and reaching.
- Sit, stand, and walk for required periods of time.
- Speak and hear.
- Use close vision, color vision, peripheral vision, and depth perception, along with the ability to focus vision.
- Reach with hands and arms and use hands and fingers to handle objects and operate computers, and/or controls.
- The employee must lift and/or move 25 to 50 pounds, and may assist, move, or restrain students with greater weight when required to intervene in student safety issues.

ENVIRONMENTAL DEMANDS: The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.

- Possible exposure to a variety of childhood and adult diseases and illnesses.
- Occasional exposure to a variety of weather conditions.

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- Exposure to heated/air-conditioned and ventilated facilities.
- Exposure to varying decibels of sound.

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