



Verona Public Schools

Verona, New Jersey

Job Description

TITLE: K-12 SUBJECT AREA TEACHER*

QUALIFICATIONS:

1. Valid New Jersey Instructional Certificate in the requisite Subject Area or Certificate of Eligibility
2. Demonstrated knowledge of subject specialty and effective teaching methods
3. Ability to maintain a positive learning environment
4. Strong interpersonal and communication skills
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

*As defined in N.J.A.C. 6A:9-9 Instructional certificates

REPORTS TO: Principal/ Assigned Supervisor/Director of Curriculum, Instruction & Assessment

SUPERVISES: Students and when assigned, Paraprofessional Educators and student teachers

JOB GOAL: To provide an approved education program and establish a class environment that fosters learning and personal growth; to help students to develop skills, attitudes, and knowledge needed to provide a good foundation for continued education; and to maintain good relationships with parents and other staff members.

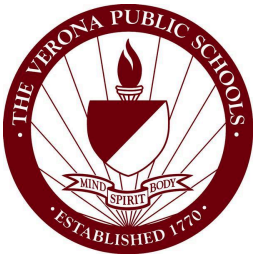
PERFORMANCE RESPONSIBILITIES:

Develops Lesson Plans and Classroom Learning Activities

1. Develop rigorous learning objectives/targets in lesson plans aligned to the NJ Student Learning Standards (NJSLS), the Board approved curriculum, and district and building goals.
2. Aligns resources and instructional materials to the NJ Student Learning Standards and Board-approved curriculum.
3. Uses data to identify and plan for specific accommodations and/or adaptations for individuals or groups of students with disabilities according to the Individualized Education Plan (IEP), a 504 plan, an I & RS plan, a NJ Tiered System of Supports (NJTSS) plan, or other students who require instructional adaptations to be successful.
4. Plans to align instructional tasks to standards-based learning objectives/targets at the appropriate taxonomic, age, and developmentally appropriate level for the class and adapt lessons to meet the individual needs, interests, and ability levels of all students along a continuum of increasing complexity.

Instruction and Student Contact

1. Implements planned lessons according to best practice pedagogical practices.
2. Monitors student academic progress and personal growth toward the NJSLS and Board-approved district curriculum.
3. Maintains records of students' educational progress and summarizes progress for reporting purposes.



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4. Identifies student needs and provides instruction appropriate to those needs.
5. Uses formative and summative assessments appropriately to inform instruction.
6. Establishes the conditions for learning that support all students.
7. Budgets class time effectively.
8. Supervises students in out-of-classroom activities as assigned.

Contact with Parents and Community

1. Communicate with parents through conferences and other means to inform them about the school program and to discuss student progress.
2. Maintains a webpage that informs students and parents about the instructional program.
3. Makes effective use of community resources to enhance the instructional program.

Professional Responsibilities and Activities

1. Adheres to school and district rules and procedures.
2. Continually deepens knowledge in content (subject area) and classroom instructional strategies (pedagogy).
3. Promotes teacher leadership and a culture of collaboration by cooperating with other professional staff members in assessing and resolving learning problems.
4. Participates in school-level planning, faculty meetings/committees, and other school system groups.
5. Tracks, manages, and organizes classroom inventory of supplies and instructional resources, such as textbooks and other traditional resources and, when appropriate, devices such as laptops, Chromebooks, tablets, and other technology resources/assistive devices while in the teacher's control.

Other

1. Upholds and enforces school rules, administrative regulations, and board policy.
2. Performs other duties as may be assigned.

TERMS OF EMPLOYMENT: 10 months work year

ANNUAL EVALUATION: Performance will be evaluated annually following AchieveNJ guidelines.

DATE: April 2023