

Job Title:	Special Education Teacher-Behavior	Exemption Status/Test: Exempt/Professional
Reports to:	Special Education Director	Date Revised: 10/01/2025
Dept./School:	Assigned Campus	Days Worked: 181

Primary Purpose:

Provide special education students with learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth. Work in self-contained, team, departmental, or itinerant capacity as assigned.

Qualifications:

Education/Certification:

Bachelor's degree from accredited university

Valid Texas teaching certificate with required special education endorsements for assignment

Special Knowledge/Skills:

Knowledge of special needs of students in assigned area

Knowledge of Admission, Review, and Dismissal (ARD) Committee process and Individual Education Plan (IEP) goal setting process and implementation

Effective communication skills

Experience:

Student teaching, approved internship, or related work experience

Major Responsibilities and Duties:

1. Provide or supervise personal care, medical care, and feeding of students as stated in IEP.
2. Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
3. Manage student behavior and administer discipline including intervening in crisis situations and physically restraining students as necessary according to IEP.
4. Consult with classroom teachers regarding management of student behavior according to IEP.
5. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
6. Establish and maintain open communication with students, principals, and teachers.
7. Maintain professional relationships with parents, students, and colleagues.
8. Participate in staff development activities to improve job-related skills.

9. Keep informed of and comply with federal, state, district, and school regulations and policies for special education teachers.
10. Follow district safety protocols and emergency procedures.
11. Other duties as assigned.

Supervisory Responsibilities:

Direct the work of instructional aide(s).

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Personal computer and peripherals, and other instructional equipment

Posture: Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting

Motion: Frequent walking

Lifting: May require regular heavy lifting (45 pounds or more) and positioning of students with physical disabilities, control behavior through physical restraint, assist nonambulatory students, and lift and move adaptive and other classroom equipment; may work prolonged or irregular hours

Environment: Exposure to biological hazards

Mental Demands: Maintain emotional control under stress

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by _____ Date _____

Received by _____ Date _____